

U.S. Naval Sea Cadet Corps Manual

# **NSCC/NLCC AWARDS MANUAL**

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## CHAPTER 1: ADMINISTRATION

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### 0101 **AUTHORITY**

1. The National Board of Directors is the approval authority for the type of and criteria for awards that may be awarded to NSCC/NLCC personnel and units.
2. Any individual or group wishing to establish an award for the NSCC/NLCC must make the proposal in writing to the National Board of Directors via the Executive Director at National Headquarters.

### 0102 **NATIONAL AWARDS BOARD**

1. The National Chairman shall appoint a National Awards Board to review existing award criteria and make recommendations on the establishment of new awards or elimination of obsolete awards.
2. The National Chairman will annually appoint a board for the purpose of selecting recipients of the Officer, Instructor, and Cadets of the year. The Executive Director will provide the Board with all pertinent data needed for use in the review process, and will promulgate the results of the Board's action at appropriate times.
3. Annually, the National Chairman will, after receiving the annual inspection scores from NHQ, instruct the Awards board to review and certify the awards prior to publication of Unit Awards.

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## CHAPTER 2: MAJOR INDIVIDUAL AWARDS

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### 0201 **NSCC HALL OF FAME AWARD**

1. Candidates for this recognition must be founders of the NSCC, or NSCC volunteers, who have provided noteworthy leadership deserving National recognition over a substantial period of time. While this time limit is generally thought as 15 years or more, no firm time limit is described to allow for inclusion of exceptional cases and or actions that have made national impact.
2. Any member of the Navy League of the United States or Naval Sea Cadet Corp may submit nominations. Nominations must be in writing, and must document the exemplary contributions that merit the award. Nominations must list all previous awards received from the Naval Sea Cadet Corps, the time the recommended individual has or had been associated with the NSCC and an outline of various capacities in which service has been provided.
3. Nominations must be sent to NHQ for review no later than 1 May of each calendar year. A committee comprised of the NSCC National Chairman, NSCC National President, and one or more NSCC National Vice Presidents as appointed by the National Chairman will provide recommendations on nominees for final selection by the Board of Directors.

### 0202 **CHAIRMAN'S MEDAL**

1. The Chairman's Medal is the highest award that may be bestowed on an individual and is approved by the National Chairman.
2. The Chairman's Medal recognizes sustained distinguished service/support on the part of individuals meeting such criteria as may be established by the National Chairman. It may be awarded to appropriate NSCC personnel; to members of the armed forces; and to individuals in the civilian community.
3. The Chairman's Medal award consists of a large medal, a small medal, a ribbon bar, a lapel pin, and a citation setting forth the services/support being recognized.

**NOTE:** Nomination for this award from within the Naval Sea Cadet Corps must be made via the chain of command to National Headquarters to the Executive Director.

### 0203 **NICHOLAS BRANGO AWARD**

1. This award honors Captain Nicholas Brango, USN (Ret) a past NSCC National Chairman and National Vice President of the Navy League and former Executive Director of the Naval Sea Cadet Corps. It recognizes the NSCC Officer of the Year.

0203 **NICHOLAS BRANGO AWARD (CONTINUED)**

2. This annual award was established by the Navy League to recognize the NSCC officer who has excelled in all phases of NSCC/NLCC training, and whose outstanding leadership has made a significant contribution toward attainment of Navy League goals in the education and training of American youth. The award serves to emphasize the fact that the NSCC/NLCC programs are among the Navy League's most important undertakings and to recognize those men and women of the NSCC officer corps, without whom the program could not exist.
3. **Qualifications.** Factors to be considered in nomination of an officer for the award are listed below. Comments on each of the factors listed below and other factors as might be considered appropriate should be included on the nomination form (NSCADM 013).
  - a. Currently enrolled.
  - b. Knowledge of the NSCC/NLCC programs.
  - c. Performance of assigned duties.
  - d. Instructing ability.
  - e. Personal conduct.
  - f. Military bearing/appearance.
  - g. Leadership/command ability.
  - h. Administrative ability.
  - i. Recruiting/Retention effectiveness.
  - j. Escort Duties.
  - k. Accomplishments that go above/beyond that give back to the unit.
4. **Nomination Procedures**
  - a. Commanding Officers will submit the nomination (NSCADM 013) with a current photo in an appropriate uniform or NSCC Alternate Uniform to the Regional Director no later than 1 December of each year. The Regional Director will establish a selection board of not less than three officers with the Regional Director serving as chairman. The selected nominee for "NSCC Officer of the Year" will be forwarded via the chain of command to arrive at NHQ no later than 1 January.
  - b. The National Chairman will establish a selection board of no fewer than three members and shall designate a Chairman of the Board. The board will review all submitted regional nominations and shall select the "NSCC Officer of the Year". Announcement of the selection will be made no later than 1 March.

0203 **NICHOLAS BRANGO AWARD (CONTINUED)**

5. **Supporting Documentation**

- a. Officer/Instructor of the year (NSCADM 013).
  - b. Current photo in an appropriate uniform or NSCC alternate uniform.
  - c. Record of Awards (NSCADM 010).
  - d. Endorsements by the Chain of Command are required.
  - e. Endorsements by the sponsoring Organization/Committee Chair are strongly encouraged, especially if the nominee is a Unit Commanding Officer.
6. **Presentation**. The officer honored will receive a suitable gift presented at an appropriate ceremony.

0204 **ROBERT T.S. COLBY AWARD**

1. This award honors Judge Robert T.S. Colby, who exemplified the NSCC's commitment to the education and training of American youth in his various positions of leadership, instruction and service in the Naval Sea Cadet Corps. It recognizes the "NSCC Instructor of the Year".
2. **Qualifications**. Factors to be considered in nomination of an instructor for this award are listed below. The criteria are intentionally not specific to allow for consideration of the various strengths the individual may bring to the unit and the billet positions they may fulfill. Comments on each of the factors listed and other factors as might be considered appropriate are required to be included on the nomination form (NSCADM 013).
  - a. Must be enrolled as an instructor through the end of the calendar year in which nominated.
  - b. Knowledge of the NSCC/NLCC programs.
  - c. Performance of assigned duties.
  - d. Instructing ability.
  - e. Personal conduct.
  - f. Military bearing/appearance.
  - g. Leadership/command ability.
  - h. Administrative ability.
  - i. Recruiting/Retention effectiveness.
  - j. Escort Duties.
  - k. Accomplishments that go above/beyond that give back to the unit.

0204 **ROBERT T.S. COLBY AWARD (CONTINUED)**

3. **Nomination Procedures**

- a. Commanding Officers will submit the nomination (NSCADM 013) with a current photo in an appropriate uniform or NSCC Alternate Uniform to the Regional Director no later than 1 December of each year. The Regional Director will establish a selection board of not less than three officers with the Regional Director serving as chairman. The selected nominee for "NSCC Instructor of the Year" will be forwarded via the chain of command to arrive at NHQ no later than 1 January.
- b. The National Chairman will establish a selection board of no fewer than three members and shall designate a Chairman of the Board. The board will review all submitted regional nominations and shall select the "NSCC Instructor of the Year". Announcement of the selection will be made no later than 1 March.

4. **Presentation**. The instructor honored by the selection of the award will be given an appropriate local ceremony and shall be presented with a suitable gift. Announcement of selection will be made no later than 1 March.

0205 **WILLIS E. REED AWARD**

1. This award honors Captain Willis E. Reed, USNR (Ret) a past NSCC National Chairman and National Vice President of the Navy League.
2. This annual award recognizes the Naval Sea Cadet who has excelled in all phases of NSCC training, and whose achievements mark him or her as the "NSCC Cadet of the Year".
3. **Qualifications**. Factors to be considered in nominating a cadet for the award are listed below. Comments on each of the factors listed and other factors as might be considered appropriate should be included.
  - a. Cadet must be currently enrolled through the selection process.
  - b. Rate cadet attained.
  - c. Number and type of advanced training activities.
  - d. Correspondence courses completed.
  - e. Contributions to unit/regional training activities.
  - f. Military bearing and appearance.
  - g. Scholastic achievements.
  - h. Outside activities.
  - i. Awards received.
  - j. Other attributes considered significant by the unit Commanding Officer to include:
    - 1) Initiative
    - 2) Reliability
    - 3) Acceptance of responsibility
    - 4) Speaking ability, etc.

0205 **WILLIS E REED AWARD (CONTINUED)**

4. **Nomination Procedures**

- a. Commanding Officers will submit the nomination using the "NSCC Cadet of the Year" nomination form (NSCADM 011) with a current photo in an appropriate uniform to the Regional Director no later than 1 December of each year. The Regional Director will establish a selection board of not less than three officers with the Regional Director serving as chair, to select the regional nominee for "NSCC Cadet of the Year". One nomination per region will be submitted via the chain of command to arrive at NHQ no later than 1 January.
- b. The National Chairman will establish a selection board of no fewer than three members and shall designate a Chairman of the Board. The board will review all regional nominations and shall select the "NSCC Cadet of the Year". Announcement of the selection will be made no later 1 March.

5. **Supporting Documentation**. The following documents are required:

- a. NSCC Cadet of the Year (NSCADM 011).
- b. A current photo in an appropriate uniform.
- c. Record of Cadet Advancement (NSCADM 009).
- d. Record of Awards (NSCADM 010).
- e. Endorsements by the chain of command are required.
- f. Letters of Recommendation.
- g. Copy of current report card if available; if not, cadet's GPA must be stated.
- h. Do not submit Administrative Remarks (NSCADM 008).

6. **Presentation**. The "NSCC Cadet of the Year" will be given a suitable gift awarded at an appropriate Ceremony.

0206 **KEITH T. WEAVER AWARD**

1. This award honors Captain Keith T. Weaver, USN (Ret), a past NSCC National Chairman and National Vice-President of the Navy League, and former Executive Director of the Naval Sea Cadet Corps.
2. This award recognizes the Navy League Cadet who has excelled in all phases of NLCC training, and whose achievements mark him or her as the "NLCC Cadet of the Year."
3. **Qualifications**. The unit Commanding Officer will nominate a NLCC cadet for selection as "NLCC Cadet of the Year" on the basis of:
  - a. Cadet must be enrolled as a NLCC Cadet through the end of the calendar year in which nominated.
  - b. Cadet rate attained.

0206 **KEITH T. WEAVER AWARD (CONTINUED)**

- c. Number and type of advanced training activities (this includes orientation, advanced training, and significant training evolutions).
- d. NLCC Syllabus progress and completion.
- e. Contributions to unit/regional training activities.
- f. Military bearing and appearance.
- g. Scholastic achievements.
- h. Outside activities.
- i. Awards received.
- j. Other attributes considered significant by the unit Commanding Officer to include:
  - 1) Initiative
  - 2) Reliability
  - 3) Acceptance of responsibility
  - 4) Speaking ability, etc.

4. **Nomination Procedures**

- a. Commanding Officers will submit the nomination using the "NLCC Cadet of the Year" nomination form (NSCADM 012) with a current photo in an appropriate uniform to the Regional Director no later than 1 December of each year.
- b. The Regional Director will establish a selection board of not less than three officers with the Regional Director serving as chair, to select the regional nominee for "NLCC Cadet of the Year". One nomination per region will be submitted via the Chain of Command to arrive at NHQ no later than 1 January.
- c. The National Chairman will establish a selection board of no fewer than three members and shall designate a Chairman of the Board. The board will review all regional nominations and shall select the "NLCC Cadet of the Year".

5. **Supporting Documentation**. The following documents are required:

- a. NLCC Cadet of the Year (NSCADM 012).
- b. A current photo in an appropriate uniform.
- c. Record of Cadet Advancement (NSCADM 009).
- d. Record of Awards (NSCADM 010).
- e. Endorsements by the chain of command are required.
- f. Letters of Recommendation.
- g. Copy of current report card if available; if not, cadet's GPA must be stated.

0206 **KEITH T. WEAVER AWARD (CONTINUED)**

- h. Do not submit Administrative Remarks (NSCADM 008).
- 6. **Presentation.** The "NLCC Cadet of the Year" will be given a suitable gift awarded at an appropriate ceremony.

0207 **FRED D. CARL AWARD**

- 1. This award honors Captain Fred D. Carl, USNR (Ret), a past NSCC National Chairman and National Vice-President of the Navy League.
- 2. This annual award was established to recognize the "Regional Director of the Year" who has excelled in all phases of directing his/her units, and whose outstanding leadership has made a significant contribution toward his/her region's attainment and meeting of National goals and objectives. This award serves to emphasize the importance of the many contributions made by the Regional Director in the NSCC organization.
- 3. The period of consideration is from 1 September of one year to 31 August of the following year. NHQ Representatives will be responsible for forwarding nominations in letter format no later than 1 October to NHQ; nominations may be made by:
  - a. Headquarters Representatives.
  - b. Other Regional Directors.
  - c. NHQ staff
- 4. Factors to be considered in nominating a Regional Director for the award are listed below. Comments on each of the factors listed and any other factors as might be considered appropriate should be made; a picture of the nominee is to be included with the nomination.
  - a. Command effectiveness in meeting/carrying out NHQ goals/objectives.
  - b. Regional recruiting/retention effectiveness.
  - c. Establishment of new units.
  - d. Performance of assigned duties.
  - e. Administrative ability.
  - f. Leadership/Command climate, and
  - g. Currently enrolled in NSCC program.
- 5. The National Chairman will annually convene a selection panel to select the winner of the Fred D. Carl Award. This will normally be in the late fall/early winter each year. The National Chairman will announce the winner at the annual Regional Directors' Conference or at an appropriate ceremony.
- 6. The selected Regional Director will receive a suitable gift to be presented at the Regional Director's Conference or at an appropriate ceremony.

0208 **BRUCE B. SMITH AWARD**

1. This award honors Captain Bruce B. Smith, USN (Ret) a past NSCC National Chairman and National Vice-President of the Navy League.
2. This award was established to recognize that Regional Director who has excelled in the recruiting and retention of the NSCC in his/her area. Recruiting and retention are the cornerstones for growth in a unit. Accordingly, the award is based on the measurable growth in personnel in units under the Regional Director.
3. Measurement of unit growth will be from 1 September of one year, to 31 August of the following year, as reflected in the monthly NSCC Sea Count report.
4. NHQ Representatives will be responsible for forwarding nominations, in letter format, no later than 1 September to NHQ; nominations may be made by:
  - a. NHQ Representatives
  - b. Other Regional Directors
  - c. NHQ Staff
5. The National Chairman will annually convene a selection panel to select the winner of the Bruce B. Smith Award. This will normally be in the late fall or early winter each year.
6. The selected Regional Director will receive a suitable gift to be presented at the Regional Director's Conference or at an appropriate ceremony.



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### NOTE:

Awards in Sections 0301 through 0311 are determined by the results of each year's Annual Inspection and Evaluation.

#### 0301 **JOHN J. BERGEN AWARD**

1. This award honors the late John J. Bergen, one of the founders of the NSCC and a past National President of the Navy League.
2. The John J. Bergen Trophy is awarded annually to the outstanding NSCC unit in the nation. The award is made on the basis of the following criteria:
  - a. A qualifying and passing grade attained on the required annual inspection (defined here as 2.50).
  - b. An enrollment of not less than twenty-five (25) NSCC cadets as of the end of the calendar year.
  - c. Submission of the unit's Audit/Budget Report (NSCADM 018).
  - d. Must be a commissioned unit.

#### 0302 **MORGAN L. FITCH, JR. AWARD**

1. This award honors Morgan L. Fitch. Jr. one of the founders of NSCC and a past National President of Navy League.
2. The Morgan L. Fitch. Jr. Trophy is awarded annually to the outstanding NLCC Training Ship in the nation. The award is based on the following criteria:
  - a. A passing grade attained on the required annual inspection (defined here as 2.50).
  - b. The enrollment of not less than fifteen (15) NLCC cadets as of the end of the calendar year.
  - c. Submission of the unit's Audit/Budget Report (NSCADM 018).
  - d. Must be a commissioned unit.

0303 **GEORGE S. HALAS AWARD**

1. The award honors the late George S. Halas, one of the founders of NSCC.
2. The George S. Halas Trophy is awarded annually to the outstanding combined NSCC Unit and affiliated NLCC Training Ship in the nation sponsored by the same organization. The award is made on the basis of the following criteria:
  - a. The combined passing grades attained on the required annual inspection of the Sea Cadet Unit and the Training Ship.
  - b. The enrollment of not less than twenty-five (25) NSCC cadets in the NSCC unit and not less than fifteen (15) NLCC cadets in the NLCC Training Ship as of the end of the calendar year.
  - c. Submission of the unit's Audit/Budget Report (NSCADM 018).
  - d. Both units must be commissioned.

0304 **NAVY LEAGUE OF CANADA CHALLENGE AWARD**

1. This award symbolizes friendship between the Navy League of Canada and the Navy League of the United States and the exchange of cadets across our common border.
2. The Navy League of Canada Challenge Trophy honors the NSCC unit making the highest grade improvement over the previous year's score, and in doing so, ranks among the top ten NSCC units in the nation. The award is made on the basis of the following criteria:
  - a. Attain a passing score (2.50 or higher) on the required annual inspection.
  - b. An enrollment of not less than twenty-five (25) NSCC cadets as of the end of the calendar year.
  - c. Submission of the unit's Audit/Budget Report (NSCADM 018).
  - d. Must be a commissioned unit.

0305 **ANTHONY H. MURRAY, SR. SEAMAN AWARD**

1. This award honors Anthony H. Murray, Sr., father of past NSCC National Chairman Anthony H. Murray, Jr.
2. Awarded annually to the NSCC unit effecting the most cadet advancements to the rate of E-3 during the calendar year. This award is made on the basis of the following criteria:
  - a. Attain a passing score (2.50 or higher) on the required annual inspection.
  - b. An enrollment of not less than twenty-five (25) NSCC cadets as of the end of the calendar year.
  - c. Submission of the unit's Audit/Budget Report (NSCADM 018).
  - d. Must be a commissioned unit.

0306 **CHAIRMAN'S AWARD FOR RECRUITING/RETENTION**

1. This certificate award recognizes those NSCC units who achieve excellence in cadet recruiting and retention during the calendar year. To qualify for an award an NSCC unit must:
  - a. Have an enrollment of not less than twenty-five (25) NSCC cadets as of the end of the calendar year.
  - b. Attain a passing score (2.50 or higher) on the required annual inspection.
  - c. Rank within the top 20% of all NSCC units in the combined score of the recruiting and retention (only) grades attained on the annual inspection.
  - d. Submission of the unit's Audit/Budget Report (NSCADM 018).
  - e. Must be a commissioned unit.
2. Certificates will be forwarded to the Regional Director for presentation in concert with the sponsoring organization.

0307 **PRESIDENT'S AWARD FOR RECRUITING/RETENTION**

1. Awards certificates to those NLCC Training Ships achieving excellence in cadet recruiting and retention during the training year. To qualify for an award a unit must:
  - a. Have an enrollment of not less than fifteen (15) NLCC cadets as of the end of the training year.
  - b. Attain a passing score (2.50 or higher) on the required annual inspection.
  - c. Rank within the top 20% of all NLCC units in the combined score of the recruiting and retention grades attained on the annual inspection.
  - d. Submission of the unit's Audit/Budget Report (NSCADM 018).
  - e. Must be a commissioned unit.
2. Certificates will be forwarded to the Regional Director for presentation in concert with the sponsoring organization.

0308 **MOST IMPROVED UNIT AWARD**

1. This award recognizes the NSCC unit or the NLCC Training Ship that improved their Annual Inspection scores by 20% or more from the previous inspection year.
2. Additional qualifications are:
  - a. Attain a passing score (2.50 or higher) on the required Annual Inspection.
  - b. Units listed as one of the top ten (10) units in the Nation will not be considered.
  - c. Submission of the unit's Audit/Budget Report (NSCADM 018).
3. Certificates will be sent by NHQ to the Regional Director for presentation in concert with the sponsoring organization.

0309 **TOP UNIT IN EACH REGION**

1. Certificates will be issued to the unit based on the following criteria:
  - a. Minimum of twenty-five (25) NSCC Sea Cadets in each Sea Cadet unit.
  - b. Minimum of fifteen (15) NLCC League Cadets in each League Cadet unit.
  - c. Receive a minimum passing score of 2.50 on the Annual Inspection.
  - d. Submission of the unit's Audit/Budget Report (NSCADM 018).
  - e. Units listed in the top ten (10) are not included.
  - f. Must be a commissioned unit.
  - g. Certificates will be sent by NHQ to the Regional Director for presentation in concert with the sponsoring organization.

0310 **AWARD STREAMERS**

1. **National Award Streamers**. Denoting winners of major awards as listed below may be affixed to the upper end of the flagstaff of the unit flag by those units named as recipients. The following National Award Streamers are authorized:

- a. John J. Bergen Trophy: gold streamer
- b. George S. Hales Trophy: blue and gold streamer
- c. Morgan L. Fitch, Jr., Trophy: blue streamer
- d. Canadian Challenge Trophy: red and white streamer

Streamers will be inscribed with the year in which the award was received. Authority to carry the streamers is retroactive. Units may order from the Ship's store and carry National Award Streamers for each year in which they received an award.

2. **Additional Award Streamers**

- a. **25th Anniversary Streamer**. Silver with inscription reading "Silver Anniversary 1987". Authorized only for those units who attended the 25th anniversary ceremonies in Washington, D.C. on 15 August 1987.
- b. **25th Year Commissioned Streamer**. Silver with blue edges. Units which have been in operation with a warrant for 25 years are authorized to display a 25th year silver streamer on the unit's flag. To qualify for this streamer, the unit must have been commissioned for the full 25 years and in continuous operation (Unit Name Changes are authorized, but NO lapses in unit operation are authorized) throughout the period. The words "25th Year Commissioned" will be embossed on the streamer. Approval request in letter form must be submitted via the Chain of Command to the Executive Director.
- c. **50th Year Commissioned Streamer**. Silver with blue edges inscribed with "50th Year" signifying 50 years of continuous commissioned is authorized as of September 10, 2012, subject to the same conditions as identified in paragraph 2b above.

0311 **AWARD CERTIFICATES**

1. The following certificates are awarded as a result of the unit's Annual Inspection:
  - a. NSCC Certificate of Commendation (NSCADM 040). Awarded to units attaining an inspection score between 2.50 and 2.99, meeting minimum manning (25 Sea Cadets), and submitting the unit's Budget/Audit Report.
  - b. NSCC Certificate of Merit (NSCADM 041). Awarded to units attaining an inspection score between 3.00 and 3.49, meeting minimum manning (25 Sea Cadets), and submitting the unit's Budget/Audit Report.
  - c. NSCC Certificate of Honor (NSCADM 042). Awarded to units attaining an inspection score of 3.50 or higher, meeting minimum manning (25 Sea Cadets), and submitting the unit's Budget/Audit Report.
  - d. NLCC Certificate of Commendation (NSCADM 043). Awarded to NLCC Training Ships attaining an inspection score between 2.5 and 3.249, meeting minimum manning (15 League Cadets), and submitting the unit's Budget/Audit Report.
  - e. NLCC Certificate of Merit (NSCADM 044). Awarded to NLCC Training Ships attaining an inspection score between 3.25 and 3.749, meeting minimum manning (15 League Cadets), and submitting the unit's Budget/Audit Report.
  - f. NLCC Certificate of Honor (NSCADM 045). Awarded to NLCC Training Ships attaining an inspection score of 3.75 or higher, meeting minimum manning (15 League Cadets), and submitting the unit's Budget/Audit Report.
2. Certificates will be forwarded to the unit Commanding Officer at the completion of the inspection cycle.

0312 **FULCRUM SHIELD AWARD FOR EXCELLENCE IN YOUTH ANTI-DRUG PROGRAM**

1. This Department of Defense (DoD) Award is designed to recognize "independent" youth-based programs with a military affiliation. The nomination will demonstrate the NSCC involvement in spreading the "anti-drug" message throughout their local community for the fiscal year.
2. The award criteria will be promulgated through an NSCC Action Letter issued each March. Nominations are due to NHQ generally in the spring.
3. DoD will announce the winners in mid to late summer. A plaque will be awarded at an appropriate ceremony.

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## CHAPTER 4: RIBBON AWARDS AND APPURTENANCES

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### 0401 **AUTHORITY**

1. The Board of Directors established the NSCC/NLCC ribbon award program in 1971. The program was extended to the officers' corps in 1977 and to instructors in 1994.

### 0402 **POLICY**

1. Ribbon awards were established as a means to recognize meritorious performance, to provide incentive for greater effort, and to enhance morale.
2. Commanding Officers must ensure that each award made or recommended to the proper approving authority meets established criteria for that particular award. It is the diligence by each unit Commanding Officer, those in the chain of command, and ultimately the approving authority, that ensures compliance to each award's criteria, and therefore that maintains the credibility of the NSCC/NLCC Awards Program.

### 0403 **ELIGIBILITY**

1. Only those NSCC officers, midshipmen, instructors, and cadets who are currently enrolled in either an NSCC or NLCC unit, assigned to a regional staff, or assigned to a training contingent, are eligible to receive ribbon awards. Personnel in retired status who perform escort evolutions are eligible for awards associated with duty performed.
2. Midshipmen are considered to be officers for ribbon award purposes.
3. Instructors are eligible to receive officer ribbon awards.
4. Presentation of awards to individuals who have left the NSCC/NLCC programs is not authorized.
5. Ribbons listed that have a NSCC/NLCC designation can be awarded to members of both organizations. Ribbons that are not designated NSCC or NLCC may be awarded to members of one or both programs as indicated by the awarding organization criteria.
6. Members transferring from NLCC to NSCC or from NSCC to officer status (which includes Midshipman and Instructors) can transfer all ribbons except for year ribbons or as noted below.

0403 **ELIGIBILITY (CONTINUED)**

7. Members can only get credit towards one ribbon award per event, events, or same time period.
8. An NLCC Cadet that is working on a ribbon award can complete the award requirements if they transfer to NSCC status and do not have a break in enrollment/service without having to start over. NSCC Cadets transferring to officer status cannot carry partial credit for completion of a ribbon award when transferring.

0404 **RIBBON AWARDS AND CRITERIA**

1. **NSCC/NLCC Honor Ribbon.** Awarded to an NSCC officer, midshipman, instructor, or NSCC/NLCC cadet who:
  - a. Is directly responsible for saving a human life at the risk of his or her own life.
  - b. **Authority.** This ribbon will be issued by NHQ ONLY upon recommendation through the Chain of Command to the Executive Director.



**FIGURE 4-4-1 NSCC/NLCC HONOR RIBBON**

2. **NSCC/NLCC Distinguished Service Ribbon.** Awarded to an NSCC Officer, Midshipman, Instructor, or NSCC/NLCC Cadet who distinguished him or herself:
  - a. By extraordinary heroism, but not to the degree justifying award of the NSCC/NLCC Honor Ribbon.
  - b. Through sustained and extraordinary service to the NSCC or NLCC in a position of responsibility. (Cadets will NOT normally qualify for this award by this requirement.)
  - c. Selected as national NSCC Officer, NSCC Instructor, NSCC Cadet or NLCC Cadet of the Year.
  - d. Those nominated for this ribbon must have made significant contributions to the Corp on a national level. For example, recognizing the contributions of those who have participated in numerous Advanced Trainings as COTC, were members of committees or working groups that improved the management and oversight of the Naval Sea Cadet Corps, or the retirement of those with long service to the Naval Sea Cadet Corps.
  - e. Service over an extended period of time (i.e. retirement of Regional Director over 5 years).
  - f. **Authority.** Issued by NHQ only upon recommendation through the Chain of Command to the Executive Director.



**FIGURE 4-4-2 NSCC/NLCC DISTINGUISHED SERVICE RIBBON**



0404 **RIBBON AWARDS AND CRITERIA (CONTINUED)**

3. **NSCC/NLCC Meritorious Recognition Ribbon**. Awarded to an NSCC/NLCC Officer, Midshipman, Instructor or NSCC/NLCC Cadet who distinguishes him or herself:
  - a. By humanitarian action or exceptionally meritorious service to the NSCC or NLCC in a position of responsibility.
  - b. By selection as the "Regional" NSCC Officer, NSCC Midshipman, or NSCC Instructor, NSCC Cadet or NLCC Cadet of the year.
  - c. By establishing and/or overseeing programs which made a significant contribution to the Naval Sea Cadets or civic/volunteer groups (Red Cross, Wounded Warriors, Tunes for Troops, etc.).
  - d. Commanding Officer at the end of tour, with significantly strong justification.
  - e. Regional Director at the end of tour (less than 5 years).
  - f. **Authority**. Approval authority is the NHQ Representative upon recommendation via the chain of command.



**FIGURE 4-4-3 NSCC/NLCC MERITORIOUS RECOGNITION RIBBON**

4. **NSCC/NLCC Commendation Ribbon**. Awarded to an NSCC Officer, Midshipman, Instructor or NSCC/NLCC Cadet who:
  - a. Distinguishes him or herself through superior service, which results in achievement of specific project(s), complex task(s) or period of sustained service, which clearly warrants recognition of the individual's achievement(s).
  - b. Award is designated to recognize cadet or unit leader who performs above that of a NSCC/NLCC Citation Ribbon, but of lesser degree than a NSCC/NLCC Meritorious Recognition Ribbon.
  - c. Commanding Officer or Regional Director at the end of tour, where the NSCC/NLCC Meritorious Recognition Ribbon award is not recommended.
  - d. Typical examples for this award would be to recognize the service of a "standard" Regional Director or Commanding Officer at their end of tour or Change of Command.
  - e. For a Commanding Officer to qualify for this ribbon, they must have met the requirements to wear the Command Badge.
  - f. Additional examples are to acknowledge those selected as a "Regional Officer/Cadet of the Year" (where NSCC/NLCC Meritorious Recognition is not authorized or warranted) and those who have made significant contributions to their region or unit.
  - g. **Authority**. Approval authority via the Chain of Command is the NHQ Representative.



**FIGURE 4-4-4 NSCC/NLCC COMMENDATION RIBBON**

5. **NSCC/NLCC Citation Ribbon**. Awarded to an NSCC Officer, Midshipman, Instructor or NSCC/NLCC Cadet who in the opinion of the unit Commanding Officer:
  - 1) Distinguishes himself or herself by exceptionally commendable service or action and meets all of the below listed criteria.
  - 2) **Cadet:**
    - 1) Excels in the normal path of advancement (has completed courses and trainings and seeks additional assignments while waiting time in rate).
    - 2) Performs normal training requirements in an outstanding manner.
    - 3) Is smart and neat in appearance and wears the uniform with pride.
    - 4) Always acts in keeping with the highest traditions of the NSCC/NLCC.
    - 5) Notes
      - a) May be awarded to each Company Honor Cadet upon completion of NSCC Recruit Training Indoctrination (RTI) or NLCC Orientation or any Advanced Training. Approval authority is the COTC of the RTC, NLO, or Advanced training.
      - b) The honor graduate of a large school such as an RTI having 100 or more initial cadets (excluding staff cadets and staff) [i.e. the Battalion Honor Graduate] receives the citation with a Large (5/16") Gold Star affixed.) See 0410.23. (Approval authority is COTC of the RTI, Advanced training, or NLCC Orientation.
  - 3) **Officer, Midshipman or Instructor:**
    - 1) Pursues professional development through participation in formal and optional courses.
    - 2) Performs training and administrative responsibilities in an outstanding manner.
    - 3) Is smart and neat in appearance.
    - 4) Always acts in keeping with the highest traditions of the NSCC and NLCC.
  - d. **Authority**. Approval authority is via the Chain of Command is the NHQ Representative.



**FIGURE 4-4-5 NSCC/NLCC CITATION RIBBON**

6. **NSCC Escort Officer Ribbon**. Awarded to an NSCC Officer, Midshipman and Instructor who meets the criteria below:
  - a. Has been issued training authorization letters/orders designating participation as escort for training scheduled by National Headquarters.
  - b. Has served successfully as an Escort Officer for an advertised and approved training as certified by the Senior Escort Officer as designated by NHQ or other authorized authority.
  - c. To recognize the significant additional responsibilities associated with this training, officers performing the duty of Commanding Officer of the Training Contingent (COTC) for training(s) having 100 or more initial cadets (excluding staff cadets and staff) e.g. NSCC Recruit Training Indoctrination, NLCC Orientation or a Combined Command (several trainings being conducted simultaneously at a common location) are authorized to wear the Large (5/16") Gold Star on the Escort Officer Ribbon. See Section 0410.23.
  - d. **Authority**. Approval authority is the COTC of the training.



**FIGURE 4-4-6 NSCC ESCORT OFFICER RIBBON**

7. **NLUS Youth Medal and Ribbon**. This award sponsored by the Navy League of the United States enables sponsoring councils to annually recognize excellence on the part of young people participating in NSCC and NLCC programs. It serves to emphasize the importance placed on education and training of American youth and recognize the importance of NSCC and NLCC as NLUS youth programs in attaining established goals and objectives.
  - a. The NLUS Youth Medal and Ribbon with a Large (5/16") Silver Star (Section 0410.24) affixed to the center of the ribbon may be awarded annually to the Unit's NSCC Cadet of the Year, and/or, the NLUS Youth Ribbon with the Gold Boot (Section 0410.5) affixed to the center of the ribbon may be awarded annually to the Unit's NLCC Cadet of the Year, as nominated by the sponsored Unit's Commanding Officer. The above award is based on the inspection year (calendar year) and shall be awarded at the end of the school year.
  - b. **Notes**
    - 1) Units not sponsored by NLUS Councils should contact the closest NLUS Region or Council.

0404 **RIBBON AWARDS AND CRITERIA (CONTINUED)**

- 2) To locate a Navy League Council ([www.navyleague.org/councils/council\\_locator.html](http://www.navyleague.org/councils/council_locator.html)) and request authorization for award of the NLUS Youth Medal to their deserving Cadet.
  - 3) This is to be at no cost to the authorizing council; the unit's designated sponsor, unit's parents group or unit assumes the cost.
  - 4) Contact the Navy League Ship's Store at (866) 640-6587 or [www.navyleagueshipsstore.com](http://www.navyleagueshipsstore.com) or The Sea Cadet Ship's Store at (866) 522-3387 or [www.seacadetshipsstore.com](http://www.seacadetshipsstore.com) to order the medal, ribbon bar, Large (5/16") Silver Star, and accompanying certificate.
  - 5) The NSCC Cadet earns the medal, ribbon with Large (5/16") Silver Star affixed, and certificate. See Section 0410.24. The NLCC Cadet earns the ribbon with Gold Boot affixed, and certificate ONLY. See Section 0410.5.
  - 6) A cadet can only earn this award once while an NLCC Cadet and only once as an NSCC Cadet.
  - 7) For those NSCC Cadets who earned the NLUS Youth Award as an NLCC Cadet and also earn it as an NSCC Cadet, the star will be affixed to the center of the suspension ribbon on NLUS Youth Medal and affixed to the outboard with a gold boot on the inboard side of the NLUS Youth Ribbon.
- c. **Authority**. Approval Authority is NLUS Regional President or Local Council.



**FIGURE 4-4-7 NLUS YOUTH RIBBON**

8. **NSCC/NLCC Community Service Ribbon**. Will be awarded to those NSCC Officers, Midshipmen, Instructors and NSCC/NLCC Cadets that distinguish themselves by accumulating 30 hours or more community service work.
    - a. This award is for true community service work, i.e. serving meals for the homeless, community clean up, work at Veteran's Homes, charity work, etc.
    - b. Attendance at parades or public events is not the purpose of this ribbon.
- c. **Notes**
- 1) Recording of service time will be on the Record of Awards (NSCADM 010).
  - 2) NLCC Cadets may carry any accumulated time over into NSCC cadet status to complete the awards requirements.
  - 3) NSCC Cadets may carry accumulated time over into midshipman status to complete the awards requirements.

0404 **RIBBON AWARDS AND CRITERIA (CONTINUED)**

- 4) Midshipman and Instructors can carry accumulated time over into officer status to complete the awards requirements.
  - 5) There cannot be a break in enrollment/membership to carry credit forward.
- d. **Authority**. Approval authority is the Unit Commanding Officer.



**FIGURE 4-4-8 NSCC/NLCC COMMUNITY SERVICE RIBBON**

9. **NSCC International Exchange Program Ribbon**. Awarded to NSCC Instructors, Midshipmen, Officers and Cadets who participate in the International Exchange Program, as coordinated under the auspices of the NSCC Director, International Exchange Program.
- a. Cadets are selected in recognition for their scholarship, contributions to the NSCC program, and citizenship attributes which serve as the basis for IEP selection.
  - b. Senior escort officers are also eligible to wear the ribbon in recognition of their contribution to the NSCC program and selection of IEP duty.
  - c. **Note**. Completion of IEP Escort duty does not infer award of the Escort Officer Ribbon.
  - d. **Authority**. Awarded upon successful completion of IEP by the IEP Director.



**FIGURE 4-4-9 NSCC INTERNATIONAL EXCHANGE PROGRAM RIBBON**

10. **NSCC/NLCC Academic Achievement Ribbon**. Awarded to NSCC/NLCC Cadets who distinguish themselves in an academic environment by meeting the below listed criteria:
- a. For cadets enrolled in an accredited school (including an accredited home school program):
    - 1) Is officially declared on his/her school's Honor Roll for a semester.
    - 2) Makes no grade below B.
    - 3) Makes the Honor Roll during the regular school year.
    - 4) Carries the required courses to be considered a full-time student at the enrolled school.
    - 5) Provide the Commanding Officers with a letter from the school verifying the Honor Roll status.

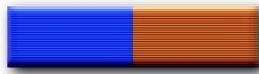
0404 **RIBBON AWARDS AND CRITERIA (CONTINUED)**

- b. For cadets that are home schooled, but not enrolled in an accredited home school program:
  - 1) Carries the required courses to be considered a full-time student.
  - 2) Makes no grade below B.
  - 3) Provides the Commanding Officer with a letter from the person conducting the home schooling verifying their course enrollments and grades.
  - 4) Provides the Commanding Officer with a copy of a standardized test showing that the student has been tested during the school year and is placed in the top 25<sup>th</sup> percentile of tested students in all areas of achievement. Acceptable standardized test include:
    - a) State designated standardized testing meeting the requirements of the No Child Left Behind Act.
    - b) The Iowa Test of Basic Skills (ITBS)
    - c) The California Achievement Test (CAT)
    - d) The Stanford Achievement Test
- c. **Notes**
  - 1) Subsequent awards can be earned by students enrolled in school or in an accredited home school program for each semester an individual is on the school's Honor Roll using the appurtenance star system (See Section 0411.2 - Subsequent Awards) with a maximum of two (2) awards per school year.
  - 2) NSCC Subsequent awards can be earned by home schooled students not enrolled in an accredited home school program for each semester in a school year in respect of which a qualifying standardized test is submitted to the Commanding Officer and the student has met all other criteria set out above using the appurtenance star system (See Section 0411.2 - Subsequent Awards) with a maximum of two (2) awards per school year.
  - 3) NLCC subsequent awards may be earned using the star appurtenance system (See Section 0411.2 - Subsequent Awards). The ribbon may be transferred when the Navy League Cadet becomes a Naval Sea Cadet; however the stars earned as a Navy League Cadet are NOT TRANSFERABLE.
  - 4) Unit Commanding Officers can compose a form letter stating the awards criteria that a school official can just sign off on, for schools that do not publish their Honor Roll list or provide a letter stating the cadet is on the school's Honor Roll. See APPENDIX 1 (school) and APPENDIX 2 (home school).
  - 5) Questions should be directed to NHQ.
- d. **Authority**. Approval authority is the Unit Commanding Officer.



**FIGURE 4-4-10 NSCC/NLCC ACADEMIC ACHIEVEMENT RIBBON**

11. **NSCC/NLCC Drug Reduction Service Ribbon**. Awarded to an NSCC Officer, Midshipman, Instructor, or NSCC/NLCC Cadet who displays outstanding skills in the area of leadership, perseverance, and courage in the community as a drug-free role model and who has fulfilled the below listed criteria:
- a. Attendance at four (4) prescribed substance abuse, anti-drug awareness lectures given by local law enforcement; State Police; Drug Abuse Resistance Education (DARE); Mothers Against Drunk Driving (MADD); or trained military personnel in the area of substance abuse and anti-drug awareness counselling. The lectures can be four one hour or eight thirty minute lectures.
  - b. Perform one (1) one hour or two (2) thirty minute substance abuse, anti-drug awareness lecture(s) to a school, civic, church, youth group, or other community-based audience.
  - c. Successfully provide substance abuse and anti-drug awareness to the community, school, church, or other youth-related organizations by way of newspaper articles, radio or television, social media, displays, or participation with other youth organizations.
  - d. The Drug Enforcement Agency (DEA) distinguishing device may be awarded to an NSCC Officer, Midshipman, Instructor, or any NSCC/NLCC Cadet who distinguishes himself or herself by presenting (2) one hour or (4) thirty minute presentations to any of the aforementioned community organizations. See Section 0410.8.
  - e. The Unit Commanding Officer or other appropriate authority must substantiate these requirements and forward via the Chain of Command to the NHQ Representative for approval.
  - f. **Authority**. Approval Authority is the NHQ Representative.



**FIGURE 4-4-11 NSCC/NLCC DRUG REDUCTION SERVICE RIBBON**

12. **The Office of Naval Research (ONR) Science Achievement Ribbon**. ONR is the recognized leader in Science and Technology in the maritime service. In order to stimulate scientific curiosity, initiative and performance in scientific method, as well as recognize outstanding achievement by cadets in scientific fields, the Office of Naval Research has initiated an awards program for cadets who distinguish themselves in educationally sanctioned science and Science, Technology, Engineering and Mathematics (STEM) competitions.
- a. Documentation will be sent via the Chain of Command to the Executive Director, Naval Sea Cadet Corps, who will endorse and provide validation of award eligibility to the Office of Naval Research.

0404 **RIBBON AWARDS AND CRITERIA (CONTINUED)**

- b. The ONR program recognizes three levels of scientific achievement:
  - 1) Navy League Cadets or Naval Sea Cadets, regardless of age or grade, who participate in educationally sanctioned science or national STEM competitions, shall receive an appropriate Certificate of Participation, signed by the Office of Naval Research Program Manager for Education. Only one certificate per science competition shall be awarded.
  - 2) Navy League Cadets or Naval Sea Cadets in Grades 7-8, who receive science or national STEM competition Placements Awards (1st, 2nd, 3rd, 4th, 5th) or Special Awards, including Naval Science Awards (U.S. Navy, U.S. Marine Corps) or other science awards from federal agencies or private institutions/ organizations, shall receive an Office of Naval Research Science Achievement Certificate, signed by the Chief of Naval Research and Vice Chief of Naval Research (RADM, USN and BGEN, USMC respectively). Only one certificate per science project shall be awarded in any competition for which a Placement or Special Award is received.
  - 3) Naval Sea Cadets in Grades 9-12, who compete regionally and place, or subsequently qualify for national completion but do not place nationally will be authorized the Office of Naval Research Science Achievement Ribbon. Competing cadets who receive science or national STEM competition placement Awards (1st, 2nd, 3rd, 4th, 5th) or special awards, including Naval Science Awards (U.S. Navy, U.S. Marine Corps) or other science awards from federal agencies or private institutions/organizations shall receive the Office of Naval Research Science Achievement Ribbon with Bronze Star. Subsequent awards are annotated by the use of a bronze star.
- c. In order to receive any level of award, cadets must submit the appropriate form - Request for Naval Research Award (NSCADM 039) via their unit Commanding Officer, and the Chain of Command to Headquarters, Naval Sea Cadets Corps for review and forwarding to Office of Naval Research.
- d. **Authority**. Approval authority is upon recommendations via the Chain of Command to the Executive Director for recommendation to ONR.



**FIGURE 4-4-12 ONR SCIENCE ACHIEVEMENT RIBBON**

- 13. **NSCC/NLCC Recruiting Incentive Ribbon**. Awarded to any NSCC Officer, Midshipman, Instructor, or NSCC/NLCC Cadet who meets the below listed criteria:
  - a. **Cadet**. Recruits NSCC Officers, Midshipmen, Instructors, and NSCC/NLCC Cadets into any NSCC/NLCC unit. One award for each person enrolled.
  - b. **Officer/Midshipman/Instructor**. Recruits NSCC Officers, Midshipmen, Instructors, and NSCC/NLCC Cadets into any NSCC/NLCC unit. One award for every two (2) people recruited.



0404 **RIBBON AWARDS AND CRITERIA (CONTINUED)**

c. **Notes**

- 1) Recruited members must remain a member of the program for at least 3 months to get credit for the recruitment/enrollment.
- 2) Subsequent awards will be recognized using the appurtenance star system (See Section 0411.2 - Subsequent Awards).

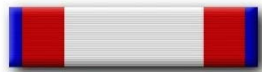
d. **Authority**. Approval authority is the Unit Commanding Officer.



**FIGURE 4-4-13 NSCC/NLCC RECRUITING INCENTIVE RIBBON**

14. **Daughters of the American Revolution (DAR) Outstanding Cadet Award**. Awarded to a cadet who has distinguished himself or herself through outstanding leadership, honor, service, courage, and patriotism.

- a. The recipient of the award will be selected and nominated to the local DAR Chapter Regent, who will normally present the award.
- b. One award per unit per year.
- c. The award consists of a bronze medal and accompanying ribbon bar.
- d. Please note, as of March 2014 the DAR stopped issuing the ROTC award to non-ROTC, military affiliated cadet programs. They established the DAR Outstanding Cadet Award in its place. Those that have been awarded the DAR/ROTC award prior to March 2014 can continue to wear that award. No ROTC awards awarded after the end of February 2014 may be worn on the NSCC/NLCC uniform.
- e. **Authority**. Approval authority is DAR as sole distributor of the award (Contact information [www.dar.org](http://www.dar.org))



**FIGURE 4-4-14 DAR OUTSTANDING CADET AWARD**

15. **Sons of the American Revolution (SAR) Good Citizenship Award**. Awarded to an NSCC/NLCC cadet who has:

- a. Attained the rate of Petty Officer Second Class or above (NSCC or NLCC) and is in good standing militarily and scholastically at the time of selection and presentation.
- b. The cadet nominated must demonstrate a high degree of merit with respect to leadership qualities, military bearing, and excellence in the performance of duties; have the potential for greater leadership responsibilities; and be recommended by the unit Commanding Officer.

0404 **RIBBON AWARDS AND CRITERIA (CONTINUED)**

- c. The recipient of the award will be selected and nominated to the local SAR Chapter President, who will normally make the award.
- d. The award consists of a bronze medal and accompanying ribbon bar (NSCC only) and a certificate of recognition (NSCC/NLCC).
- e. **Authority.** Approval authority is SAR as sole distributor of the award (Contact information [www.sar.org](http://www.sar.org)).



**FIGURE 4-4-15 SAR BRONZE GOOD CITIZENSHIP AWARD**

16. **Veterans of Foreign Wars (VFW) Naval Sea Cadet Award.** The recommended recipient of the award will be selected by the individual's Unit Commanding Officer and will be submitted to a local Veterans of Foreign War Post for their consideration and approval.
- a. It is recommended that the award be presented annually at an appropriate ceremony such as inspections, open houses, September Sea Cadet Anniversary events, etc.
  - b. It is further recommended that a Post Commander or a representative of the VFW present the award.
  - c. The award is presented to NSCC Cadets in grades PO3 through CPO and NSCC Midshipmen and must meet the following criteria:
    - 1) Be in good standing academically.
    - 2) Progressing satisfactorily in the Sea Cadet program.
    - 3) Demonstrated outstanding achievement in:
      - (a) Community Service
      - (b) NSCC Naval Education (NSCC required correspondence courses)
    - 4) Demonstrated outstanding leadership in the Naval Sea Cadet Corps.
    - 5) Must be of high moral character.
    - 6) Displays outstanding military bearing and conduct both in and out of uniform.
    - 7) Actively promotes patriotism and Americanism. Is a member of the unit's Color Guard or Drill Team or has been awarded the Color Guard Ribbon.
    - 8) Demonstrates growth potential (assumes higher levels of responsibility)
    - 9) Must not have been previous recipient of the award.

0404 **RIBBON AWARDS AND CRITERIA (CONTINUED)**

- d. A business letter with attached justification, addressing the criteria will be submitted to VFW HQ, Department of Youth Development, Scholarship and Recognition Programs, 406 West 34th Street, Kansas City, Missouri 64111, with a courtesy copy to NSCC HQ via the chain of command.
- e. Each unit is encouraged to submit ONE cadet for this award.
- f. **Authority.** Approval authority is VFW as the sole distributor of this award (Contact information [www.vfw.org](http://www.vfw.org)).



**FIGURE 4-4-16 VFW NAVAL SEA CADET AWARD**

- 17. **NSCC/NLCC Unit Commendation Ribbon.** Awarded to NSCC Officers, Midshipmen, Instructors, and/or NSCC/NLCC Cadets who, as a group of fifteen (15) or more; or 80% of unit enrollees, receive recognition for:
  - a. Acts which reflect conspicuous honor on the NSCC or NLCC.
  - b. Participation in community affairs, humanitarian actions, exceptionally commendable service, etc.
  - c. Awarded to the top ten (10) NSCC units and top five (5) NLCC units participating in the Annual Evaluation and Inspection each year.
  - d. **Notes**
    - 1) A unit must participate in two or more community affairs events to be eligible. Commanding Officers should submit a written request upon completion of the unit's participation in two or more events (they do not have to be the same events) with a description of the events via the Chain of Command to the NHQ Representative. A roster listing all of the unit personnel participating in the event should be made part of the request.
    - 2) Color Guards are not eligible for this award.
    - 3) Only those unit members participating in the two events will receive the ribbon award.
    - 4) If a unit participates in an event that lasts over eight (8) hours, the Authorizing Authority can consider each time period as a separate event.
    - 5) Can be awarded to the Honor Company cadets of a Recruit Training Indoctrination or NLCC Orientation. Approval authority is the COTC.
    - 6) Subsequent awards will be recognized using the appurtenance star system (See Section 0411.2 - Subsequent Awards).
  - e. **Authority.** The NHQ Representative, via the chain of command.



**FIGURE 4-4-17 NSCC/NLCC UNIT COMMENDATION RIBBON**

18. **NSCC/NLCC Physical Fitness Ribbon.** Awarded to NSCC Officers, Midshipmen, Instructors and NSCC/NLCC Cadets who distinguish themselves by excelling in maintaining physical fitness standards.
- a. This award is granted to any NSCC Officer, Midshipman, Instructor or NSCC/NLCC Cadet who meets the required qualifying standards of the Presidential Physical Fitness Award as outlined in the President’s Council on Physical Fitness and Sports Package available to the public each year.
  - b. The current exercises and qualifying requirements are available on the Corps’ web site <http://homeport.seacadets.org> in the NSCC/NLCC Physical Readiness Manual. There are five test items (with options for the basic items), which the NSCC Officer, Midshipman, Instructor or NSCC/NLCC Cadet must pass to qualify for the ribbon.
  - c. A certified instructor from the list below must validate the test (observing another certified instructor in giving the test can certify an instructor):
    - 1) Physical Education Teacher at cadet’s local school.
    - 2) Regional Director or his designated staff.
    - 3) Active duty staff at Department of Defense facilities.
    - 4) Designated active duty or NSCC PRT Coordinators at NSCC training sites.
  - d. **Notes**
    - 1) The President’s Challenge Physical Fitness Scorecard for the National Level must be used and be presented to the NSCC Officer, Midshipman, Instructor or NSCC/NLCC Cadet’s Commanding Officer to validate them passing the required standards.
    - 2) Using the star appurtenance system (See Section 0411.2 - Subsequent Awards), a maximum of two (2) (one during each six (6) month period) awards per year is allowed.
    - 3) If an NSCC Officer, Midshipman, Instructor or NSCC/NLCC Cadet qualifies at the Presidential Level, they will wear the “E” appurtenance on the Physical Fitness Ribbon. Only one (1) “E” can be affixed to the ribbon. See Section 0410.19.
    - 4) Ribbon is worn with the color BLUE inboard and YELLOW outboard.
  - e. **Authority.** Approval authority is the Unit Commanding Officer.



**FIGURE 4-4-18 NSCC/NLCC PHYSICAL FITNESS RIBBON**

19. **NSCC Staff Cadet Ribbon**. Awarded ONLY to NSCC Cadets who successfully serve as "staff" cadets for NSCC/NLCC training evolutions scheduled by National Headquarters, and who meet the following criteria:
- Have been issued an NSCC Training Authorization (NSCTNG 005) which designates or authorizes participation as a "staff" cadet.
  - Served as "staff" cadet in support of a complete NSCC/NLCC training evolution authorized by National Headquarters, for which staff cadets have been authorized.
  - Have successfully served as "staff" cadet as certified by a COTC entry on Administrative Remarks (NSCADM 008) in the cadet's service record.
  - Staff cadets serving at "locally arranged NLCC Orientation and NSCC Recruit Trainings" authorized by NHQ, can receive credit for serving as a staff cadet. In NO case should it exceed a ratio of 1 staff cadet to 10 trainees.
  - Subsequent awards will be recognized using the appurtenance star system (See Section 0411.2 - Subsequent Awards).
  - Authority**. Approval authority is the COTC of the training.



**FIGURE 4-4-19 NSCC STAFF CADET RIBBON**

20. **NSCC/NLCC Color Guard Ribbon**. Awarded to NSCC/NLCC Cadets who, as a designated member of a color guard, exhibition drill team, or ceremonial rifle squad, perform as precision ceremonial detail that requires significant practice who meet the following criteria:
- Has performed as a member of the team for a minimum of six (6) months.
  - Has performed in a minimum of five (5) team evolutions in a public event.
  - Unit drills, pass-in-review and/or annual inspections, parades, and raising and lowering the colors aboard a base, NOSC, or ship DO NOT count. Each event must be recorded on the Record of Awards (NSCADM 010).
  - Is smart and neat in appearance, and wears the uniform with pride.
  - Always acts in the highest traditions of the NSCC/NLCC.
  - Parades were excluded since participation in these events are usually counted towards the Unit Commendation Ribbon. Remember, any event can only be counted once towards an award.

0404 **RIBBON AWARDS AND CRITERIA (CONTINUED)**

- g. Ceremonial events aboard a ship, base, or NOSC (retirement ceremonies, changes of commands, inspections, formal dinners and similar events) are encouraged and do count as civic events towards this award. But the daily raising of colors at 0800 or retiring the colors at sunset, for example, do not count.
- h. **Reference**. The Marine Corps Drill and Ceremonies Manual, Chapter SEVEN (MCO P5060.20) for Color Guard direction.
- i. The Compass Rose appurtenance can be placed on the ribbon upon successful completion of Honor Guard Training. See Section 0410.7.
- j. Subsequent awards will be recognized using the appurtenance star system (See Section 0411.2 - Subsequent Awards).
- k. **Authority**. Approval authority is the Unit Commanding Officer.



**FIGURE 4-4-20 NSCC/NLCC COLOR GUARD RIBBON**

21. **NSCC/NLCC Prior Service Ribbon**. Awarded to an NSCC Officer, Midshipman, Instructor, or NSCC/NLCC Cadet who meets the following criteria:
- a. **NSCC Cadet**
    - 1) Served as an NLCC Cadet for a period of twelve (12) months or more prior to enrollment in NSCC (there shall be no time lapse between NLCC and NSCC enrollments).
    - 2) Attained the rate of Petty Officer Third Class, or higher, while serving as an NLCC Cadet.
  - b. **Officer, Midshipman, and Instructor**
    - 1) Served as an NSCC Cadet for a period of twelve (12) months or more prior to appointment as an NSCC Officer, Midshipman or Instructor (continuous service is not required).
    - 2) Attained the rate of E-3 or higher, while serving as an NSCC Cadet.
  - c. **Notes**
    - 1) Qualifying NSCC Officers, Midshipmen, Instructors and NSCC/NLCC Cadets may wear the Bronze Boot (signifies this person having attended NLCC Orientation as a cadet) appurtenance if earned. See Section 0410.4.
    - 2) Qualifying NSCC Officers, Midshipmen, and Instructors may wear the ribbon with a Large (5/16") Silver Star (signifies that this person was both a NLCC Cadet and an NSCC Cadet), if earned. See Section 0410.23.

0404 **RIBBON AWARDS AND CRITERIA (CONTINUED)**

- 3) NSCC Cadet Chief Petty Officers who go on to be NSCC Officers, Midshipmen or Instructors are authorized to wear the Large (5/16") Gold Star. See Section 0410.23.
  - 4) NLCC Cadets upon matriculation to the NSCC, only three of the appurtenances earned as an NLCC Cadet may be carried forward, and these three are to be worn on the NLCC Prior Service Ribbon.
- d. **Authority**. Approval authority is the Unit Commanding Officer.



**FIGURE 4-4-21 NSCC/NLCC PRIOR SERVICE RIBBON**

22. **NSCC/NLCC Marksman Ribbon**. Awarded to an NSCC Officer, Midshipman, Instructor or NSCC/NLCC Cadet who attains a qualifying score with pistol and/or rifle:
- a. Since there are many different forms of qualifying on the ranges (i.e., air rifle, laser, small bore, marksmanship simulators [FATS] and range approved weapon simulators, etc.), scoring, manner of firing, distances, etc. will be in accordance with applicable standards for the range being used. Individuals will qualify for marksman, sharpshooter, or expert, based on the qualifying range requirements for these levels of experience.
  - b. There is no distinction in this award as to qualifying with pistol or rifle, and multiple awards are not given for qualifying with one and then the other.
  - c. **Notes**
    - 1) "E" Awarded to NSCC Officers, Midshipmen, Instructors, and NSCC/NLCC Cadets who qualify as Expert with pistol and / or rifle. Worn on the NSCC/NLCC Marksman Ribbon. See Section 0410.19.
    - 2) "S" Awarded to NSCC Officers, Midshipmen, Instructors, and NSCC/NLCC Cadets who qualify as Sharpshooter with pistol and / or rifle. Worn on the NSCC/NLCC Marksman Ribbon. See Section 0410.22.
    - 3) "E" and "S" may both be worn on the NSCC/NLCC Marksman Ribbon providing that one was earned with pistol and the other with rifle. Also, two (2) "E" or two (2) "S" may be worn if earned with different weapons.
  - d. **Authority**. Approval authority is the Unit Commanding Officer.



**FIGURE 4-4-22 NSCC/NLCC MARKSMAN RIBBON**

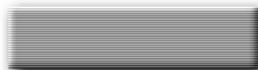
0404 **RIBBON AWARDS AND CRITERIA (CONTINUED)**

23. **International Naval Review (INR)/OpSail 2000 Ribbon**. Awarded to an NSCC Officer, Midshipman, Instructor, or NSCC/NLCC Cadet who participated in the INR in New York City, NY, during the period 29 June - 07 July 1986 or during OpSail 2000 (or as noted and approved by the Executive Director and Awards committee).
- a. This ribbon is also authorized for wear by participation in other OpSail events upon approval via the Chain of Command to National Headquarters.
  - b. **Note**. Ribbon is worn with BLUE on the inboard side and RED on the outboard side.
  - c. **Authority**. Approval authority is via the Chain of Command to National Headquarters.



**FIGURE 4-4-23 INR/OPSAIL RIBBON**

24. **NSCC 25th/50th Anniversary Ribbon**. A silver ribbon is authorized for wear by NSCC Officers, Midshipmen, Instructors and NSCC/NLCC Cadets who:
- a. **25th**. Enrolled in NSCC as of 10 September 1987
  - b. **50th**. Enrolled in NSCC as of 10 September 2012
  - c. **Note**
    - 1) A Large (5/16") Silver Star Appurtenance is authorized for wear on the 25th Anniversary Ribbon for only those personnel who attended the 25th anniversary ceremonies in Washington, DC on 15 August 1987. See Section 0410.24.
    - 2) A Large (5/16") Gold Star Appurtenance is authorized for personnel who attended the 50th anniversary ceremonies in Washington, DC on 29 September 2012 or San Diego, CA on 06 October 2012 respectively. Only one award may be earned regardless of the number of events attended. See Section 0410.23.
  - d. **Authority**. Unit Commanding Officer, based on confirmed status of awardees.



**FIGURE 4-4-24 25TH/50TH ANNIVERSARY RIBBON**

25. **25th Year Commissioned Ribbon**. A silver ribbon with blue edges is authorized for wear by NSCC Officers, Midshipmen, Instructors and NSCC/NLCC Cadets enrolled in a unit qualifying for a 25 year commissioning after one full year of enrollment in the unit. This is only awarded to units who have 25 YEARS OF CONTINUOUS OPERATION.
- a. Units will affix the Large (5/16") Silver Star to the ribbon for each additional 25 years of continuous operation in the following manner:



0404 **RIBBON AWARDS AND CRITERIA (CONTINUED)**

- 1) 25 years (NO star)
  - 2) 50 years (ONE (1) Silver Star). See Section 0410.24.
- b. **Note.** Units can order flag “streamer” for the 25th / 50th anniversaries of unit commissioning from the Sea Cadet Ship’s Store.
- c. **Authority.** Approval authority is via the Chain of Command to the Executive Director.



**FIGURE 4-4-25 25TH/50TH UNIT COMMISSIONED RIBBON**

26. **USCG Bicentennial Unit Commendation Ribbon.** Awarded ONLY to an NSCC Officer, Midshipman, Instructor, or NSCC/NLCC Cadet who served at least one day with the Coast Guard during the period 6 June 1989 through 4 August 1990.
- a. **Authority.** Unit Commanding Officer (with supporting documentation)



**FIGURE 4-4-26 USCG BICENTENNIAL UNIT COMMENDATION RIBBON**

27. **NSCC/NLCC Year Ribbons.** Awarded to an NSCC Officer, Midshipman, Instructor and NSCC/NLCC Cadets to reflect the number of years of service in NSCC/NLCC. There are five (5) ribbon awards which are awarded to NSCC Officers, Midshipman, Instructors and NSCC/NLCC Cadets as follows:

a. **NSCC/NLCC Cadet**

- 1) 1st Year Ribbon awarded after 90 days but less than one year in the Corps.
- 2) 2nd Year Ribbon awarded after one year but less than two years in the Corps.
- 3) 3rd Year Ribbon awarded after two years but less than three years in the Corps.
- 4) 4th Year Ribbon awarded after three years but less than four years in the Corps.
- 5) 5th Year Ribbon awarded after four years but less than five years in the Corps.
- 6) Additional years will be recognized using the appurtenance star system (See Section 0411.1 – Subsequent Awards).

b. **Officer/Midshipman/Instructor**

- 1) 1st Year Ribbon awarded upon completion of one year of service in the Corps.
- 2) 2nd Year Ribbon awarded upon completion of two years of service in the Corps.

0404 **RIBBON AWARDS AND CRITERIA (CONTINUED)**

- 3) 3rd Year Ribbon awarded upon completion of three years of service in the Corps.
- 4) 4th Year Ribbon awarded upon completion of four years of service in the Corps.
- 5) 5th Year Ribbon awarded upon completion of five years of service in the Corps.
- 6) Additional years will be recognized using the appurtenance star system (See Section 0411.1 – Subsequent Awards).

c. **Notes**

- 1) NSCC Officers, Midshipmen, and Instructors may wear all the current earned year ribbons, or just the most current year, or none at all.
- 2) NSCC/NLCC Cadets will wear all earned year ribbons earned as an NSCC or NLCC Cadet (start over when going from NLCC Cadet to NSCC Cadet).
- 3) NSCC Officers, Midshipmen, and Instructors are not authorized to wear year ribbon awards earned while serving as a NSCC Cadet.
- 4) NSCC Midshipmen commence earning year ribbon awards upon completion of one year of service as a Midshipman. Years of service for award purposes do not start over when appointed to Officer from Midshipman.
- 5) Instructors commence earning year ribbon awards upon completion of one year of service as an Instructor. Years of service for award purposes do not start over when appointed to Officer from Instructor.
- 6) For service awards in excess of five years on the part of NSCC Officers, Instructors, or NSCC Cadets, see Section 0411.1 - Subsequent Awards.
- 7) After 25 years, per Section 0411.1 - Subsequent Awards, there are no additional awards.

d. **Authority**. Approval authority is the Unit Commanding Officer.



**FIGURE 4-4-27 NSCC/NLCC YEAR RIBBONS**

0405 **RECOMMENDATION PROCEDURES**

1. Anyone can recommend NSCC/NLCC personnel for an award covered in this manual, in letter form, stating the person's compliance to the awards requirements or why an award should be presented.

0405 **RECOMMENDATION PROCEDURES (CONTINUED)**

2. All recommendations shall include supporting information as necessary to show justification for the award. Full names of personnel for whom the award is proposed will be included.
3. Recommendations for the NSCC/NLCC Honor Ribbon, NSCC/NLCC Distinguished Service Ribbon, Office of Naval Research (ONR) Science Achievement Ribbon, INR Ribbon and 25th/50th Year Commissioning Ribbon will be submitted in letter format via the Chain of Command to the Executive Director.
4. Recommendations for the NSCC/NLCC Meritorious Recognition Ribbon, NSCC/NLCC Commendation Ribbon, NSCC/NLCC Citation Ribbon, NSCC/NLCC Drug Reduction Service Ribbon, and the NSCC/NLCC Unit Commendation Ribbon will be submitted via the chain of command to the NHQ Representative.
5. The NSCC/NLCC Unit Commendation Ribbon is a group award; therefore, names of all NSCC Officers, Midshipmen, Instructors and NSCC/NLCC Cadets who participated in the activity for which the award is recommended must be listed in the letter of recommendation.

0406 **APPROVAL OF AWARDS**

1. Only the Executive Director shall approve recommendations for the award of the NSCC/NLCC Honor Ribbon, NSCC/NLCC Distinguished Service Ribbon, Office of Naval Research (ONR) Scientific Achievement Award, INR/OpSail Ribbon and 25th/50th Year Commissioned Ribbon.
2. Only the NHQ Representative shall approve recommendations for the award of the NSCC/NLCC Meritorious Recognition Ribbon, NSCC/NLCC Commendation Ribbon, NSCC/NLCC Citation Ribbon, NSCC/NLCC Drug Reduction Service Ribbon, and the NSCC/NLCC Unit Commendation Ribbon.

0407 **SUBSEQUENT AWARDS**

1. Second and subsequent awards of certain ribbons will be indicated by using the appurtenance star system. See Section 0411.2 - Subsequent Awards.

0408 **WEARING OF MEDALS AND RIBBON AWARDS**

1. Ribbons will be worn on dress uniform per the NSCC/NLCC Uniform Manual, Chapter FIVE, Section 5202 (Ribbons) and Section 5203 (Ribbons with Medals).
  - a. **Ribbons**
    - 1) Manner of Wearing. Ribbons are worn on the service coat or jumper of Dress Blue and Dress White, and on the shirt of Service Khaki, Summer White, Winter Blue, NLCC Summer and Winter Dress uniforms. Ribbons are not authorized on working uniforms unless the wearer is wearing DoD medals, etc. and the use or wear of "non-medal" ribbons is both authorized and expected. Wear up to three ribbons in a single row. When more than three ribbons are authorized, wear them in horizontal rows of three each. If ribbons are not in multiples of three, the top row contains the lesser number, and the center of this row sits over the center of the one below it.

0408 **WEARING OF MEDALS AND RIBBON AWARDS (CONTINUED)**

Wear ribbons without spaces between ribbons or rows of ribbons. Wear ribbons with the lower edge of the bottom row centered 1/4 inch above the left breast pocket and parallel to the deck.

- 2) Mounting. Ribbons shall be arranged on a bar(s) and attached to uniforms. Ribbons shall not be impregnated with preservatives which change their appearance, or have any transparent covering.
- 3) Arrangement. Arrange ribbons in order of precedence in rows from top down, inboard to outboard. Wear either the three senior ribbons or all ribbons if you have earned three or more.
- 4) NSCC Officers, Midshipmen, and Instructors may wear all ribbons awarded and appurtenances earned as an NSCC Cadet with the exception of year ribbons.
- 5) NSCC Cadets may wear all ribbons awarded as an NLCC Cadet with the exception of year ribbons.

b. **Ribbons with Medals**

- 1) Manner of Wearing. Wear both large medals and ribbons that do not have corresponding large medals on Full Dress Uniforms. Center ribbons on the right breast in the same relative position as the holding bar of the lowest row of medals in place of the name tag. Arrange ribbons in order of precedence in rows from top down and inboard to outboard. Wear either the senior three ribbons but no more than the top six ribbons. Center medals on the left pocket in order of precedence from inboard to outboard, no more than three per row.
- 2) Medals. Medals will be worn with the dress uniform WHEN PRESCRIBED FOR FORMAL OCCASIONS.
- 3) Note. NSCC medal wear is the same as prescribed by the DOD/DOT/DHS/NOAA/USPHS. The wearing of medals is for special occasions only and should only be worn on full dress uniforms only, never on Service Uniforms.

0409 **PRECEDENCE**

1. NSCC/NLCC ribbon awards will be worn in the following order of precedence from the top to bottom and from inboard to outboard:

Chairman's Medal Ribbon  
NSCC/NLCC Honor Ribbon  
NSCC/NLCC Distinguished Service Ribbon  
NLCC Distinguished Service Ribbon  
NSCC/NLCC Meritorious Recognition Ribbon  
NSCC/NLCC Commendation Ribbon  
NSCC/NLCC Citation Ribbon  
NSCC Escort Officer Ribbon  
NLUS Youth Award Ribbon

0409 **PRECEDENCE (CONTINUED)**

NSCC/NLCC Community Service Ribbon  
NSCC International Exchange Program Ribbon  
NSCC/NLCC Academic Achievement Ribbon  
NSCC/NLCC Drug Reduction Service Ribbon  
Office of Naval Research (ONR) Science Achievement Ribbon  
NSCC/NLCC Recruiting Incentive Ribbon  
Daughters of the American Revolution (DAR) Outstanding Cadet Award Ribbon  
Sons of the American Revolution (SAR) Bronze Good Citizenship Ribbon  
Veterans of Foreign Wars (VFW) NSCC Ribbon  
NSCC/NLCC Unit Commendation Ribbon  
NSCC/NLCC Physical Fitness Ribbon  
NSCC Staff Cadet Ribbon  
NSCC/NLCC Color Guard Ribbon  
NSCC/NLCC Prior Service Ribbon  
NLCC Merit Ribbon  
NSCC/NLCC Marksman Ribbon  
International Naval Review (INR) / OpSail 2000 Ribbon  
NSCC 25th / 50th Anniversary Ribbon  
NSCC 25th / 50th Year Commissioned Ribbon  
USCG Bicentennial Unit Commendation Ribbon  
NSCC/NLCC 5th Year Ribbon  
NSCC/NLCC 4th Year Ribbon  
NSCC/NLCC 3rd Year Ribbon  
NSCC/NLCC 2nd Year Ribbon  
NSCC/NLCC 1st Year Ribbon

2. U.S. Coast Guard personnel (active duty, reserve, or retired) who are active NSCC leaders will wear the U.S. Coast Guard Bicentennial Unit Commendation Ribbon in accordance with current USCG instructions.

0410 **APPURTENANCES**

1. **General Information**

- a. Appurtenance awards were established to recognize individual accomplishments. Unit Commanding Officers will ensure that appurtenances recommended / awarded meet established criteria, and that the appurtenances award program is not abused.
- b. Only those NSCC Officers, Midshipmen, Instructors and NSCC/NLCC Cadets, who are currently enrolled in an NSCC/NLCC unit, or as a regional staff member, may receive an appurtenance award.
- c. Appurtenances will be worn on the year ribbon for the year in which the award was earned except as noted in description of appurtenance awards.
- d. Appurtenances will be placed on ribbon awards as follows:
  - 1) When one is worn, it will be centered on the ribbon.
  - 2) When two or more are worn, they will be spaced so that the distance between each will be equal to the distance between each will be equal to the distance from end to end.

0410 **APPURTENANCES (CONTINUED)**

- e. NHQ will designate what category appurtenance will be awarded for new training as the trainings are established. Only one appurtenance can be earned per training evolution. An appurtenance is authorized for the completion of a nationally authorized training or a local training of 10 or more days. A cross reference of Training Codes to authorized Appurtenances is in APPENDIX 3.
2. **AIRCRAFT - GOLD**. Awarded to NSCC/NLCC Cadets for satisfactory completion of aviation - oriented advanced training programs. See Appendix 3. Approved by National Headquarters.
3. **ANCHOR - GOLD**. Awarded to NSCC/NLCC Cadets for satisfactory completion of seamanship - oriented advanced training. See Appendix 3. Approved by National Headquarters.
4. **BOOT - BRONZE**. Awarded to NLCC Cadets who successfully complete a NLCC Basic Orientation (LB) or NSCC Cadets who have successfully completed a Recruit Training Indoctrination (RT). Authorized by National Headquarters.
5. **BOOT - GOLD**. Awarded to the NLCC Cadet who is the recipient of the NLUS Youth Award as the unit "NLCC Cadet of the Year" and is affixed to the NLUS Youth Ribbon. Both the ribbon and the gold boot transfer to the NSCC. See Section 0404.7 for approval authority.
6. **CADUCEUS - SILVER**. Awarded to NSCC/NLCC Cadets for satisfactory completion of Hospital Corpsman or Medical Training at a Navy or other military or civilian medical facility. See Appendix 3. Approved by National Headquarters.
7. **COMPASS ROSE - SILVER**. Awarded to NSCC/NLCC Cadets who attend a career or professional - oriented advanced training program. See Appendix 3. Cadets who have earned the NSCC/NLCC Color Guard Ribbon (See Section 0404.20), can wear the Compass Rose appurtenance on the ribbon indicating they completed Ceremonial Honor Guard Advanced Training. Approved by National Headquarters.
8. **DEA DEVICE - SILVER**. Affixed to the center of the Drug Reduction Service Ribbon to signify giving four or more CDF presentations. See Section 0404.11 for approval authority.
9. **HAMMER - BRONZE**. Awarded to NSCC/NLCC Cadets for satisfactory completion of a construction - orientated advanced training programs. See Appendix 3. Approved by National Headquarters.
10. **LYRE - GOLD**. Awarded to NSCC/NLCC Cadets for satisfactory completion of advanced training at a DoD School of Music or Band (Basic Band/Music (RB), Advanced Band/Music (RC). Approved by National Headquarters.



**FIGURE 4-10-1 AIRCRAFT, ANCHOR, BOOT, CADEUSUS, COMPASS ROSE DEA DEVICE, HAMMER, AND LYRE APPURTENANCES**

0410 **APPURTENANCES (CONTINUED)**

11. **MAA SHIELD - GOLD**. Awarded to NSCC/NLCC Cadets for satisfactory completion of justice - oriented advanced training program (Maritime Interdiction (GM), NLCC Master-At-Arms and Police Sciences Training (LM), Hazardous Materials (PH), JAG/Legal (PJ), Police/Master-At-Arms (PO), Search and Rescue (PQ), Homeland Security (PS), Naval Intelligence (RN), etc.). Approved by National Headquarters.
12. **MAPLE LEAF - GOLD**. Awarded to NSCC Officers, Midshipman, Instructors or NSCC/NLCC Cadets for satisfactory completion of the US/Canada Sea Cadet Exchange Program (XE). The Maple Leaf is affixed to the NSCC/NLCC Citation Ribbon.
13. **PROPELLER - GOLD**. Awarded to an NSCC Officer, Midshipman, Instructor, and NSCC/NLCC Cadet for satisfactory completion of the Coast Guard Safe Boating Program or other safe boating course approved by National Headquarters.
14. **SUBMARINE - GOLD**. Awarded to NSCC/NLCC Cadets for satisfactory completion of a submarine seminar / orientation program (OS) approved by National Headquarters.
15. **TORCH - BRONZE**. Awarded to an NSCC/NLCC Cadet for satisfactory completion of a leadership and life style training - orientated advanced training programs, (NLCC Leadership Academy (LP), NLCC Fitness and Lifestyle (LQ), NLCC SEAL Orientation and Challenge Training (LZ), Medical Fitness/Fitness Lifestyle Training (MG), Junior Professional Development (ND), Petty Officer Leadership Academy [POLA] (NP)), or Leadership, Other as placed in this training code by NHQ (NX), SEAL Orientation/Challenge (RZ), etc.) Approved by National Headquarters. Awarded to an NSCC Officer, Midshipman, or Instructor for completion of ALL of the NSCC Officer Professional Development Courses, OPD - 101 (N1) – 201 (N2) – 301 (N3), qualifies the leader for this award.
16. **TRIDENT - BRONZE**. Awarded to NSCC/NLCC Cadets for satisfactory completion of an underwater - oriented advanced training programs (Scuba Certification, Advanced (DA), Scuba Certification, Basic (DB), EOD/Diving Operations (DO), Underwater Research (DU), or Dive, Other as placed in this training code by NHQ (DX), etc.). Approved by National Headquarters.
17. **USCG SHIELD - SILVER**. Awarded to NSCC/NLCC Cadets for satisfactory completion of basic and / or advanced training with the US Coast Guard (NLCC Coast Guard Training (LG), Coast Guard shipboard/cutter operations (GC), Coast Guard, Locally Arranged Trainings (GL), Coast Guard Shore/Boat Station (GS), or Coast Guard, Other as placed in this training code by NHQ (GX), etc.). Authorized by National Headquarters.



**FIGURE 4-10-2 MAPLE LEAF, PROPELLER, SUBMARINE, TORCH, TRIDENT, AND USCG SHIELD APPURTENANCES**

0410 **APPURTENANCES (CONTINUED)**

18. **“E” EXCELLENCE - GOLD**. Awarded to all NSCC Officers, Midshipmen, Instructors, NSCC/NLCC Cadets attached to an NSCC unit achieving a 3.50 or higher, or an NLCC Unit achieving a 3.70 or higher on the units Annual Evaluation and Inspection. Individuals must have been attached to the unit during the year of the inspection for which the award was earned, worn on the year ribbon.
19. **“E” EXPERT - SILVER**. Awarded as follows:
- a. To NSCC Officers, Midshipmen, Instructors, and NSCC/NLCC Cadets who qualify as expert with pistol and / or rifle. Worn on the NSCC Marksman Ribbon. See Section 0410.22.
  - b. To NSCC Officers, Midshipmen, Instructors, and NSCC/NLCC Cadets who qualify at the Presidential Physical Fitness Level, they will wear this appurtenance on the Physical Fitness Ribbon. See Section 0404.18.
20. **“R” RECRUITER - SILVER**. Awarded to NSCC/NLCC Cadets for satisfactory completion of advanced training in a Navy or Coast Guard Recruiting Office or Station.
21. **“S” STEM - BRONZE**. Awarded to NSCC/NLCC Cadets for satisfactory completion of advanced training in Science, Technology, Engineering and Mathematics (STEM) – oriented advanced training programs. See Appendix 3. Approved by National Headquarters.
- a. **SeaPerch**. Participation in locally arranged SeaPerch training approved by NHQ for training credit towards advancement, as well as nationally advertised SeaPerch training establishes qualification.
  - b. **CyberPatriot**. Participation as a team member of a team registered for CyberPatriot competition establishes qualification.
22. **“S” SHARPSHOOTER - SILVER**. Awarded to an NSCC Officer, Midshipman, Instructor, or NSCC/NLCC Cadet who qualifies as sharpshooter with pistol and/or rifle. Worn on the NSCC Marksman Ribbon. See Section 0404.22.



**FIGURE 4-10-3 TRIDENT, USCG SHIELD, “E”, “R”, AND “S” APPURTENANCES**

23. **LARGE (5/16”) GOLD STAR**: Awarded as follows:
- a. Awarded to an NSCC Officer, Midshipman, Instructor, or NSCC/NLCC Cadet enrolled in a unit awarded the John J. Bergen Trophy for NSCC, or the Morgan L. Finch Trophy for NLCC. Only those enrolled in the unit at the time of the required annual inspection period for which the trophy was awarded are eligible. The Large Gold Star is worn on the year ribbon for the training year covered by the inspection, or will be moved to the next highest year ribbon (NSCC Cadets) for subsequent awards of the trophy. NLCC Cadets authorized a Large Gold Star earned for winning the Morgan Fitch Award may transfer this star to their First Year NSCC ribbon. Only one ribbon star may be transferred.



0410 **APPURTENANCES (CONTINUED)**

- b. Awarded to the Honor Graduate of a large school having 100 or more initial cadets (excluding staff cadets and staff) such as an RTI [i.e. the Battalion Honor Graduate] receives the NSCC/NLCC Citation Ribbon with a Large (5/16") Gold Star affixed. See Section 0404.5.
- c. Officers performing the duty of Commanding Officer of the Training Contingent (COTC) having 100 or more initial cadets (excluding staff cadets and staff) such as NSCC Recruit Training Indoctrination, NLCC Orientation or a Combined Command (several trainings being conducted simultaneously at a common location) are authorized to wear the star on the NSCC Escort Officer Ribbon. See Section 0404.6.
- d. NSCC Cadet Chief Petty Officers who become NSCC Officers, Midshipmen or Instructors are authorized to wear the Large (5/16") Gold Star on their NSCC/NLCC Prior Service Ribbon.
- e. A Large 5/16" Gold Star Appurtenance is authorized to be worn on the NSCC 25th / 50th Anniversary Ribbon for personnel who attended the 50th Anniversary ceremonies in Washington, DC on 29 September 2012 or San Diego, CA on 06 October 2012 respectively. Only one award may be earned regardless of the number of events attended. See Section 0404.24.

24. **LARGE (5/16") SILVER STAR**. Awarded as follows:

- a. Affixed to NSCC/NLCC Prior Service Ribbon for NSCC Officers, Midshipman, or Instructors who were both former NLCC and NSCC Cadets. See Section 0404.21.
- b. Affixed to the NSCC 25th/50th Anniversary Ribbon for those NSCC Officer, Midshipmen, Instructor, and NSCC/NLCC Cadets who attended the ceremonies in Washington, D.C. on 15 August 1987. See Section 0404.24.
- c. Units will affix the Large (5/16") Silver Star to the 25th / 50th Year Commissioned Ribbon for each additional 25 years of continuous operation in the following manner:
  - 1) 25 year (NO star)
  - 2) 50 years (ONE (1) Large (5/16") Silver Star). See Section 0404.25.
- d. NSCC Cadets who earned the NLUS Youth Award will affix the Large (5/16") Silver Star to the center of the suspension ribbon on NLUS Youth Medal. See Section 0404.7.
- e. Affixed to the NSCC/NLCC Fifth Year Ribbon for NSCC adult leaders who have twenty-five (25) years of consecutive active service with the NSCC/NLCC. See Section 0411.1 - Subsequent Awards.

25. **SMALL (3/16") BRONZE STAR**. Awarded as follows:

- a. Denotes 6th year enrollment as a NSCC Officer, Midshipman, Instructor or NSCC Cadet. See Section 0411.1 - Subsequent Awards.
- b. Denotes subsequent awards of certain ribbons in conjunction with silver stars. See Section 0411.1 - Subsequent Awards.

0410 **APPURTENANCES (CONTINUED)**

26. **SMALL (3/16") SILVER STAR.** Denotes five (5) additional awards and multiples thereof. See Sections 0411.1 and 0411.2 - Subsequent Awards.



**FIGURE 4-10-4 LARGE (5/16") AND SMALL (3/16") GOLD, SILVER, AND BRONZE STARS**

0411 **SUBSEQUENT AWARDS**

1. The following appurtenances affixed to the 5th Year Ribbon indicate additional years of enrollment as NSCC Officer, Midshipman, Instructor or NSCC Cadet:

- 6th Year - one (1) Small (3/16") Bronze Star
- 7th Year - two (2) Small (3/16") Bronze Stars
- 8th Year - three (3) Small (3/16") Bronze Stars
- 9th Year - four (4) Small (3/16") Bronze Stars
- 10th Year - one (1) Small (3/16") Silver Star
- 11th Year - one (1) Small (3/16") Silver Star and one (1) Small (3/16") Bronze Star
- 12th Year - one (1) Small (3/16") Silver Star and two (2) Small (3/16") Bronze Stars
- 13th Year - one (1) Small (3/16") Silver Star and three (3) Small (3/16") Bronze Stars
- 14th Year - one (1) Small (3/16") Silver Star and four (4) Small (3/16") Bronze Stars
- 15th Year - two (2) Small (3/16") Silver Stars
- 16th Year - two (2) Small (3/16") Silver Stars and one (1) Small (3/16") Bronze Star
- 17th Year - two (2) Small (3/16") Silver Stars and two (2) Small (3/16") Bronze Stars
- 18th Year - two (2) Small (3/16") Silver Stars and three (3) Small (3/16") Bronze Stars
- 19th Year - two (2) Small (3/16") Silver Stars and four (4) Small (3/16") Bronze Stars
- 20th Year - three (3) Small (3/16") Silver Stars
- 21st Year - three (3) Small (3/16") Silver Stars and one (1) Small (3/16") Bronze Star
- 22nd Year - three (3) Small (3/16") Silver Stars and two (2) Small (3/16") Bronze Stars
- 23rd Year - three (3) Small (3/16") Silver Stars and three (3) Small (3/16") Bronze Stars
- 24th Year - three (3) Small (3/16") Silver Stars and four (4) Small (3/16") Bronze Stars
- 25th Year - one Large (5/16") Silver Star

2. Second and subsequent awards of ribbons are to be indicated by affixing the following appurtenances:

- 2nd Award - one (1) Small (3/16") Bronze star
- 3rd Award - two (2) Small (3/16") Bronze stars
- 4th Award - three (3) Small (3/16") Bronze Stars
- 5th Award - four (4) Small (3/16") Bronze Stars
- 6th Award - one (1) Small (3/16") Silver Star replaces the four (4) previous Bronze Stars
- 7th Award - one (1) Small (3/16") Silver Star and one (1) Small (3/16") Bronze Star, etc.

## CHAPTER 5: BREAST INSIGNIA AND BADGES

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### 0501 **GENERAL**

1. The Naval Sea Cadet Corps has several breast/badge devices, which are for the most part patterned after the U.S. Navy breast devices. Breast devices are of several varieties and denote qualifications and/or special training, which the wearer has achieved or successfully passed during his career in the NSCC. Breast devices fall into three categories; command, aviation, and warfare-type qualifications completion. As noted below, some NSCC qualification devices are authorized and provided by Navy command/associations, which have set the requirements for achieving the qualification resulting in the awarding of the device to the individual.
2. The Command Badges designate current or past command positions as a Unit Commanding Officer or Regional Director. The current Command Badge is worn above the right pocket (or name tape when worn) and former command badge is worn on the left pocket flap as described below.
3. The NSCC “warfare-type” qualification device is worn on the wearer's left side. Officers, midshipmen, and instructors may also wear a properly awarded DOD/DHS warfare-type qualification device as described in Chapter Six. Such devices however, take precedence over the wearing of NSCC devices regardless of type.
4. The NSCC “warfare-type” qualification devices are: Aviation, SEAL, EOD, SWCC (Special Boats), and JSOC. If earning more than one, the wearer may only wear TWO such devices. The wearer has the option of which qualification will be worn as the primary and which is the secondary.
5. The primary device is centered above earned ribbons (1/4”) or if no ribbons, centered above the left pocket (1/4”). A secondary qualification device is centered immediately below the top of the left breast pocket (1/4”).
6. "Other" badges are centered in the left breast pocket. In the case of a post command or Regional Director's badge, this is centered 1/4 inch below the top left breast pocket; or in case there are two qualifications devices (i.e. if one device is current and the other post), the “post” device is worn 1/4 inch below the top of the pocket.

0502 **COMMAND RECOGNITION**

1. **Regional Director Command Badge**. Provides recognition to those individuals who are currently in the position of Regional Director or individuals who have previously held the position.
  - a. NHQ will authorize the wearing of the badge upon assignment to the position and incumbents must successfully serve one year to permanently retain the badge. Only the National Chairman or the Executive Director may authorize the wearing of the Regional Director Badge.
  - b. The Regional Director Command Badge is a blue field around the NSCC crest with a star atop the anchor in lieu of an eagle, mounted on a circular badge approximately one inch in diameter.
  - c. The badge will be worn in the following manner:
    - 1) Regional Directors in command will wear the badge centered above the right pocket with the bottom edge 1/4 inch above the pocket. If a nametag is worn, the badge shall be centered with the bottom edge 1/4 inch above the tag.
    - 2) Past Regional Directors (no longer holding the position) will wear the badge centered on the left pocket flap with the top edge 1/4 inch below the upper pocket seam (measured from the top flap seam at the top of the pocket).
2. **Unit Commanding Officer Command Badge**. Provides recognition to those NSCC officers who successfully serve as Commanding Officer of either an NSCC or NLCC unit.
  - a. To be eligible to wear the Command Badge, the Commanding Officer must:
    - 1) Be a permanently appointed NSCC officer.
    - 2) Have been appointed an NSCC/NLCC unit Commanding Officer in accordance with NSCC Regulations, Section 0541.1.
    - 3) Have successfully served as a unit Commanding Officer for a period of not less than one year.
    - 4) Have commanded a unit that has successfully completed the required annual inspection with a score of 2.50 or higher.
  - b. NSCC Commanding Officers who have fulfilled eligibility requirements will submit a written request to the Executive Director in accordance with the following instructions:
    - 1) The letter will be forwarded via the President of the sponsoring organization or the NSCC Committee Chairman via the Regional Director, up the Chain of Command to NHQ.
    - 2) If a sponsoring organization representative is not available to initiate the request, the written request with notification to or "cc" to the sponsoring organization, will be forwarded via the Regional Director, up the Chain of Command to NHQ.
    - 3) A favorable endorsement is required.

0502 **COMMAND RECOGNITION (CONTINUED)**

- c. Only the National Chairman or the Executive Director can authorize the wearing of the Command Badge.
- d. The Command Badge is the NSCC crest with a star atop the anchor in lieu of an eagle, mounted on a circular badge approximately one inch in diameter. The badge will be worn in the following manner:
  - 1) Incumbent Commanding Officers will wear the badge centered above the right pocket with the bottom edge 1/4 inch above the pocket. If a nametag is worn, the badge shall be centered with the bottom edge 1/4 inch above the tag.
  - 2) Officers no longer in command will wear the badge centered on the left pocket with the top edge 1/4" inch below the "upper pocket seams" (measured from the top flap seam at the top of the pocket).
  - 3) The Regional Director Badge and Unit Command Officer Badge may be worn simultaneously, but may not be worn in the same position. An officer entitled to wear both badges, but who is no longer in command as Regional Director or Commanding Officer, may elect to wear either badge, but not both.



**FIGURE 5-2-1 REGIONAL AND UNIT COMMAND BADGES**

0503 **AVIATION WINGS**

1. The Flying Midshipman Association, a sponsor of the NSCC/FAA Aviation Program, has requested and has been given authorization to award aviation wings to NSCC personnel who meet rigid requirements of the NSCC/FAA Aviation Program. These requirements are based on Federal Aviation Requirements. No substitutions are authorized.
2. The Commanding Officer of the Training Contingent (COTC) for a NSCC Headquarters approved NSCC/FAA Aviation Ground School (private pilot or sport pilot) may award NSCC Aviation wings to Sea Cadets, Officers, Midshipmen, or Instructors.
3. NSCC headquarters may authorize aviation wings to Sea Cadets, Officers, Midshipmen or Instructors completing the following requirements and NSCC NHQ may also award these wings to NSCC personnel completing an FAA sanctioned course other than an NSCC Headquarters approved evolution, upon completion of the following requirements:
  - a. **Bronze Wings**
    - 1) Successfully complete the NSCC/FAA Ground School course or FAA course and pass the FAA Aviation exam.

0503 **AVIATION WINGS (CONTINUED)**

b. **Silver Wings**

- 1) Successfully pass the Federal Aviation Exam given at completion of the NSCC FAA Ground School Course.
- 2) Successfully Solo flight in accordance with FAA requirements.
- 3) Provide certification/validated documentation of the above requirements including passing of the FAA exam, flight logbooks and certificate indicating completion of Solo flight. NHQ will provide the silver wings.

c. **Gold Wings**

- 1) Earn private pilot license.
- 2) Provide certified documentation (logbooks and license) of passing all requirements for private pilot's license to NSCC NHQ Training Department. NHQ will provide the gold wings.

d. **Notes**

- 1) Only "One" Aviation Wings device may be worn.
- 2) If the bronze wings were earned, and then the qualifications were met for the wearing of the silver wings and NHQ has issued the silver wings, the bronze wings are no longer authorized for wear.
- 3) If the silver wings were earned, and then the qualifications were met for the wearing of the Gold Wings and NHQ has issued the gold wings, the silver wings are no longer authorized for wear.



**FIGURE 5-3-1 GOLD, SILVER, AND BRONZE AVIATION WINGS**

0504 **NSCC NAVAL SPECIAL WARFARE (SEAL) DEVICE**

1. The NSCC has authorized a device developed by the UDT-SEAL Association in conjunction with the Naval Special Warfare Command, which is awarded to the NSCC cadet for his successful completion of the current approved NSW (SEAL) Orientation Course, commencing 2001 and thereafter, offered at National Headquarters approved locations. The following policy and procedures are applicable:
  - a. The SEAL curriculum developed by the UDT-SEAL Association and Naval Special Warfare Association must be completed to qualify a cadet for the device.
  - b. No modifications to the qualifying course are authorized unless agreed and approved by NSCC NHQ. Cadets completing a course not approved by NSCC NHQ are not eligible for the device.

0504 **NSCC NAVAL SPECIAL WARFARE (SEAL) DEVICE (CONTINUED)**

- c. NHQ will maintain the master database for the device. Awarding of the device will be by the SEAL Training COTC only.
- d. Copies, reproductions, variations, etc., of the device are not authorized for wear under any circumstances. Recipients will contact NHQ for instructions regarding replacement in the event of loss, theft, or damage.
- e. Staff cadets, officers, instructors, or midshipmen acting as either COTC or in the foregoing named positions are not eligible for the award.
- f. Former cadets earning this badge may NOT wear it once transferring to midshipman, instructor or officer status.
- g. "SEAL Challenge" training does NOT qualify for this device.



**FIGURE 5-4-1 NSCC SPECIAL WARFARE (SEAL) DEVICE**

**0505 NSCC EXPLOSIVE ORDNANCE DISPOSAL (EOD) DEVICE**

1. The NSCC has authorized a device developed by the Explosive Ordnance Disposal/Mobile Diving and Salvage Unit (EOD/MDSU) Group Norfolk, VA for awarding to a cadet who completes the current approved NAVY EOD/MDSU Course. The following procedures are applicable:
  - a. The EOD/MDSU Group, Norfolk, VA maintains the qualifying courses for awarding of the device to cadets.
  - b. No substitutions or changes of the course are authorized unless agreed to by EOD/MDSU Group Norfolk, VA and the COTC. Cadets not completing the approved course are not eligible for the award.
  - c. The COTC is the approval authority for awarding of the device. NSCC NHQ will maintain the master database of eligible cadets.
  - d. Copies, reproductions, variations, of the device are not authorized under any circumstances. Recipients may contact via the Chain of Command to NHQ for instructions regarding replacement in the event of loss, theft, or damage.
  - e. Staff cadets, officers, instructors, or midshipmen involved with the instruction of the course are not eligible for the award. Only cadets attending the course are eligible.
  - f. Former cadets earning this badge may NOT wear it once transferring to midshipmen, instructor or officer status.

**0505 NSCC EXPLOSIVE ORDNANCE DISPOSAL (EOD) DEVICE (CONTINUED)**



**FIGURE 5-5-1 NSCC EXPLOSIVE ORDNANCE DISPOSAL (EOD) DEVICE**

0506 **NSCC SPECIAL WARFARE COMBAT-CRAFT CREWMAN (SWCC) DEVICE**

1. The NSCC has approved a device developed by the UDT-SEAL Association in conjunction with the Special Warfare Command which is awarded to the NSCC cadet for his successful completion of the current approved SWCC Orientation course commencing 2001 and thereafter, offered at NHQ approved locations. The following procedures are applicable:
  - a. The SWCC curriculum developed by the UDT-SEAL Association and Naval Special Warfare Command must be completed to qualify a cadet for the device.
  - b. No modifications to the qualifying course are authorized unless agreed and approved by the NSCC. Cadets completing a course not approved by NHQ, NSCC are not eligible for the device.
  - c. NHQ will maintain the master database for the device. Awarding of the device will only be by the SWCC Training COTC.
  - d. Copies, reproductions, variations of the device are not authorized for wear under any circumstances. Recipients will contact NHQ for instructions regarding replacement in the event of loss, theft, or damage.
  - e. Staff cadets, officers, instructors, or midshipmen acting as either COTC or in the foregoing named positions are not eligible for the device.
  - f. Former cadets earning this badge may NOT wear it once transferring to midshipman, instructor or officer status.



**FIGURE 5-6-1 NSCC SPECIAL WARFARE COMBAT-CRAFT CREWMAN (SWCC) DEVICE**

0507 **JOINT SPECIAL OPERATIONS COMMAND (JSOC) BADGE**



1. The NSCC has approved a badge to be awarded to cadets who successfully complete the approved NSCC JSOC course. The following procedures are applicable:
  - a. Only cadets successfully completing the course are authorized to receive the JSOC Badge. Staff cadets, officers, instructors and midshipmen assisting in and instructing the course are not eligible for the JSOC Badge.
  - b. Cadets not attending/completing this course are not authorized to wear the JSOC Badge.
  - c. The COTC of the course will be responsible for maintaining the approved course which will qualify the cadet for this badge.
  - d. The COTC is the awarding authority for the JSOC Badge.
  - e. The JSOC Device is the sole property of the JSOC Community. Copies, reproductions, variations are not authorized. Replacement devices that are lost, stolen, or misplaced shall be requested via the Chain of Command through NHQ.
  - f. Former cadets earning this device may NOT wear it once transferring to midshipman, instructor or officer status.



**FIGURE 5-7-1 JOINT SPECIAL OPERATIONS COMMAND (JSOC) BADGE**

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## CHAPTER 6: DOD, DHS, DOT, NOAA, AND PHS AWARDS

0601 GENERAL.....6-1

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### 0601 **GENERAL**

1. Officers, midshipmen, and instructors are authorized to wear all earned DoD, Coast Guard (DHS), Merchant Marine (DOT), National Oceanic and Atmospheric Administration (NOAA), and Public Health Service (PHS) ribbon and breast insignia awards. None of these awards may be worn unless there is a copy of the authorization in the officer, midshipman or instructor's Service Jacket which supports the wearing.
2. Other DoD "badges" that are "organizational" may not be worn, as they DO NOT reflect a personal award or qualification and/or are not authorized under DOD, etc. regulations to be worn on a Navy Uniform.
3. DoD qualification badges, such as Army Marksman, or Marine Sharpshooter MAY be worn in accordance with DOD directives.
4. DOD/DHS/DOT/NOAA/PHS ribbon and breast insignia awards take precedence over NSCC awards.
5. Cadets are not authorized to wear any DOD/DHS/DOT/NOAA/PHS awards except as specifically authorized by the awarding military service. Cadets must be specifically cited and approval must be granted by NHQ in writing.

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APPENDIX 1

EXAMPLE LETTER TO SCHOOL

\_\_\_\_\_ is a member of the US Naval Sea Cadet Corps (or Navy League Cadet Corps) and is working towards an Academic Achievement Ribbon award.

Has this student met the following criteria during the past school semester?

For cadets enrolled in an accredited school (including an accredited home school program):

- 1) Is officially declared on his/her school's Honor Roll for a semester.
- 2) Makes no grade below B.
- 3) Makes the Honor Roll during the regular school year.
- 4) Carries the required courses to be considered a full-time student at the enrolled school.
- 5) Provide the Commanding Officer with a letter from the school verifying the Honor Roll status.

\_\_\_\_\_  
Signature of School Official

\_\_\_\_\_  
School Official Position/Title

\_\_\_\_\_  
Date

APPENDIX 2

EXAMPLE LETTER TO HOME SCHOOL

\_\_\_\_\_ is a member of the US Naval Sea Cadet Corps (or Navy League Cadet Corps) and is working towards an Academic Achievement Ribbon award.

Has this student met the following criteria during the past school semester?

For cadets that are home schooled, but not enrolled in an accredited home school program:

- 1) Carries the required courses to be considered a full-time student.
- 2) Makes no grade below B.
- 3) Provide the Commanding Officer with a letter from the person conducting the home schooling verifying their course enrollments and grades.

\_\_\_\_\_  
Signature of School Official

\_\_\_\_\_  
School Official Position/Title

\_\_\_\_\_  
Date

APPENDIX 3

APPURTENANCE REFERENCE CHART

**A - AVIATION**

AC - Aviation, Air Traffic Control	AIRCRAFT
AF - Aviation, Flight Training	AIRCRAFT
AG - Aviation, FAA Ground School	AIRCRAFT
AN - Aviation, Basic Airman	AIRCRAFT
AS - Aviation, Survival (SERE)	ANCHOR
AV - Aviation, Advanced Airman	AIRCRAFT
AX - Aviation, Other	

**C - CONSTRUCTION**

CB - Seabee, Basic	HAMMER
CD - Seabee, Advanced	HAMMER
CF - Seabee, Field Operations	COMPASS ROSE
CX - Seabee, Other	

**D - DIVE**

DA - Dive, SCUBA Certification, Advanced	TRIDENT
DB - Dive, SCUBA Certification, Basic	TRIDENT
DO - Dive, Explosive Ordnance	TRIDENT
DU - Dive, Underwater Research	TRIDENT
DX - Dive, Other	

**F - FOOD SERVICES**

FC - Food Service, Culinary Arts	COMPASS ROSE
FS - Food Service, Cook/Steward Training	COMPASS ROSE
FX - Food Service, Other	

**G - COAST GUARD**

GC - Coast Guard, Shipboard/Cutter Operations	USCG SHIELD
GL - Coast Guard, Locally Arranged	USCG SHIELD
GM - Coast Guard, Maritime Interdiction	MAA SHIELD
GS - Coast Guard, Shore/Boat Station	USCG SHIELD
GX - Coast Guard, Other	

**L - NLCC TRAINING**

LB - NLCC Orientation, Basic	BRONZE BOOT
LC - NLCC Orientation, Advanced	COMPASS ROSE
LD - NSCC Drug Education	COMPASS ROSE
LE - NLCC Exploration	COMPASS ROSE
LF - NLCC Field Operations	COMPASS ROSE
LG - NLCC Coast Guard Training	USCG SHIELD
LH - NLCC Medical Training	CADUCEUS
LJ - NLCC Photojournalism	COMPASS ROSE
LK - NLCC STEM/SeaPerch	BRONZE "S"
LM - NLCC Master-At-Arms Training	MAA SHIELD
LO - NLCC Aviation Training	AIRCRAFT
LP - NLCC Leadership Academy	TORCH
LQ - NLCC Fitness and Lifestyles Training	TORCH
LR - NLCC Regional Event (Flagship, ORI, Etc.)	COMPASS ROSE
LS - NLCC Sailing, Basic	ANCHOR
LT - NLCC Sailing, Advanced	ANCHOR
LU - NLCC Seamanship, Basic	ANCHOR
LV - NLCC Seamanship, Advanced	ANCHOR
LW - NLCC Marksmanship	COMPASS ROSE
LX - NLCC Training, Other	
LZ - NLCC SEAL Orientation/Challenge	TORCH

APPENDIX 3 (CONTINUED)

**M - MEDICAL**

MB - Medical, Basic  
MC - Medical, Advanced  
MD - Medical, Drug Education/DEFY/DARE  
MF - Medical, Field Operations  
MG - Medical, Fitness/Fitness Lifestyle Train  
MH - Medical, Surgical Technician  
MX - Medical, Other

CADUCEUS  
CADUCEUS  
COMPASS ROSE  
COMPASS ROSE  
TORCH  
CADUCEUS

**N - LEADERSHIP**

N1 - Leadership, Officer Professional Development (101)  
N2 - Leadership, Officer Professional Development (201)  
N3 - Leadership, Officer Professional Development (301)  
ND - Leadership, Junior Professional Development (JPD)  
NP - Leadership, Petty Officer Academy, (POLA)  
NX - Leadership, Other

TORCH upon completion of 101, 201 & 301  
TORCH upon completion of 101, 201 & 301  
TORCH upon completion of 101, 201 & 301  
TORCH  
TORCH

**O - SEAMANSHIP**

OA - Seamanship, Sailing, Advanced  
OB - Seamanship, Sailing, Basic  
OC - Seamanship, Basic Marlinspike  
OD - Seamanship, Advanced Marlinspike/Seaman  
OE - Seamanship, Small Boat Ops/Deck Seaman  
OL - Seamanship, Amphibious Operations  
OM - Seamanship, Mine Warfare  
ON - Seamanship, Navy, Shipboard  
OP - Seamanship, Port Operations  
OS - Seamanship, Submarine Seminar  
OX - Seamanship, Other

ANCHOR  
ANCHOR  
ANCHOR  
ANCHOR  
ANCHOR  
ANCHOR  
ANCHOR  
ANCHOR  
ANCHOR  
ANCHOR  
SUBMARINE

**P - PUBLIC SAFETY**

PF - Public Safety, Fire Fighting  
PH - Public Safety, Hazardous Materials  
PJ - Public Safety, JAG/Legal  
PL - Public Safety, Lifeguard  
PM - Public Safety, Marksmanship  
PO - Public Safety, Police/Master-at-Arms  
PQ - Public Safety, Search and Rescue  
PS - Public Safety, Homeland Security  
PX - Public Safety, Other

COMPASS ROSE  
MAA SHIELD  
MAA SHIELD  
COMPASS ROSE  
COMPASS ROSE  
MAA SHIELD  
MAA SHIELD  
MAA SHIELD

**R - NAVY SHORE**

RA - Navy Shore, Maritime Industrial Arts  
RB - Navy Shore, Music/Band, Basic  
RC - Navy Shore, Music/Band, Advanced  
RE - Navy Shore, Navy Engineering School  
RG - Navy Shore, Gunner's Mate School  
RH - Navy Shore, Ceremonial/Honor Guard  
RJ - Navy Shore, Photojournalism  
RK - Navy Shore, STEM/SeaPerch  
RL - Navy Shore, History and Heritage  
RM - Navy Shore, Navy Electronics School  
RN - Navy Shore, Naval Intelligence  
RP - Navy Shore, Religious Program Specialist  
RQ - Navy Shore, Marine Mammal Research  
RR - Navy Shore, Recruiting Office Duty  
RS - Navy Shore, Operational Specialist  
RT - Navy Shore, NSCC Recruit Training  
RV - Navy Shore, Vehicle Maintenance  
RX - Navy Shore, Other  
RZ - Navy Shore, SEAL Orientation/Challenge

COMPASS ROSE  
LYRE  
LYRE  
COMPASS ROSE  
COMPASS ROSE  
COMPASS ROSE  
COMPASS ROSE  
BRONZE "S"  
ANCHOR  
COMPASS ROSE  
MAA SHIELD  
COMPASS ROSE  
COMPASS ROSE  
SILVER "R"  
ANCHOR  
BRONZE BOOT  
COMPASS ROSE  
TORCH



APPENDIX 3 (CONTINUED)

**S - SPECIAL OPERATIONS**

SB - Special Operations, SWCC/Special Boats  
SJ - Special Operations, JSOC  
SL - Special Operations, SEAL  
SX - Special Operations, Other

ANCHOR  
ANCHOR  
ANCHOR

**X - INTERNATIONAL EXCHANGE**

XE - International Exchange, IEP  
XE - International Exchange, Canada  
XL - International Exchange, Locally Arranged  
XU - International Exchange, U.S. Hosted  
XX - International Exchange, Other

IEP RIBBON  
GOLD MAPLE LEAF