

APPENDIX 1

EXAMPLE LETTER TO SCHOOL

_____ is a member of the US Naval Sea Cadet Corps (or Navy League Cadet Corps) and is working towards an Academic Achievement Ribbon award.

Has this student met the following criteria during the past school semester?

For cadets enrolled in an accredited school (including an accredited home school program):

- 1) Is officially declared on his/her school's Honor Roll for a semester.
- 2) Makes no grade below B.
- 3) Makes the Honor Roll during the regular school year.
- 4) Carries the required courses to be considered a full-time student at the enrolled school.
- 5) Provide the Commanding Officer with a letter from the school verifying the Honor Roll status.

Signature of School Official

School Official Position/Title

Date

APPENDIX 2

EXAMPLE LETTER TO HOME SCHOOL

_____ is a member of the US Naval Sea Cadet Corps (or Navy League Cadet Corps) and is working towards an Academic Achievement Ribbon award.

Has this student met the following criteria during the past school semester?

For cadets that are home schooled, but not enrolled in an accredited home school program:

- 1) Carries the required courses to be considered a full-time student.
- 2) Makes no grade below B.
- 3) Provide the Commanding Officer with a letter from the person conducting the home schooling verifying their course enrollments and grades.

Signature of School Official

School Official Position/Title

Date

APPENDIX 3

APPURTENANCE REFERENCE CHART

A - AVIATION

AC - Aviation, Air Traffic Control	AIRCRAFT
AF - Aviation, Flight Training	AIRCRAFT
AG - Aviation, FAA Ground School	AIRCRAFT
AN - Aviation, Basic Airman	AIRCRAFT
AS - Aviation, Survival (SERE)	ANCHOR
AV - Aviation, Advanced Airman	AIRCRAFT
AX - Aviation, Other	

C - CONSTRUCTION

CB - Seabee, Basic	HAMMER
CD - Seabee, Advanced	HAMMER
CF - Seabee, Field Operations	COMPASS ROSE
CX - Seabee, Other	

D - DIVE

DA - Dive, SCUBA Certification, Advanced	TRIDENT
DB - Dive, SCUBA Certification, Basic	TRIDENT
DO - Dive, Explosive Ordnance	TRIDENT
DU - Dive, Underwater Research	TRIDENT
DX - Dive, Other	

F - FOOD SERVICES

FC - Food Service, Culinary Arts	COMPASS ROSE
FS - Food Service, Cook/Steward Training	COMPASS ROSE
FX - Food Service, Other	

G - COAST GUARD

GC - Coast Guard, Shipboard/Cutter Operations	USCG SHIELD
GL - Coast Guard, Locally Arranged	USCG SHIELD
GM - Coast Guard, Maritime Interdiction	MAA SHIELD
GS - Coast Guard, Shore/Boat Station	USCG SHIELD
GX - Coast Guard, Other	

L - NLCC TRAINING

LB - NLCC Orientation, Basic	BRONZE BOOT
LC - NLCC Orientation, Advanced	COMPASS ROSE
LD - NSCC Drug Education	COMPASS ROSE
LE - NLCC Exploration	COMPASS ROSE
LF - NLCC Field Operations	COMPASS ROSE
LG - NLCC Coast Guard Training	USCG SHIELD
LH - NLCC Medical Training	CADUCEUS
LJ - NLCC Photojournalism	COMPASS ROSE
LK - NLCC STEM/SeaPerch	BRONZE "S"
LM - NLCC Master-At-Arms Training	MAA SHIELD
LO - NLCC Aviation Training	AIRCRAFT
LP - NLCC Leadership Academy	TORCH
LQ - NLCC Fitness and Lifestyles Training	TORCH
LR - NLCC Regional Event (Flagship, ORI, Etc.)	COMPASS ROSE
LS - NLCC Sailing, Basic	ANCHOR
LT - NLCC Sailing, Advanced	ANCHOR
LU - NLCC Seamanship, Basic	ANCHOR
LV - NLCC Seamanship, Advanced	ANCHOR
LW - NLCC Marksmanship	COMPASS ROSE
LX - NLCC Training, Other	
LZ - NLCC SEAL Orientation/Challenge	TORCH

APPENDIX 3 (CONTINUED)

M - MEDICAL

MB - Medical, Basic
MC - Medical, Advanced
MD - Medical, Drug Education/DEFY/DARE
MF - Medical, Field Operations
MG - Medical, Fitness/Fitness Lifestyle Train
MH - Medical, Surgical Technician
MX - Medical, Other

CADUCEUS
CADUCEUS
COMPASS ROSE
COMPASS ROSE
TORCH
CADUCEUS

N - LEADERSHIP

N1 - Leadership, Officer Professional Development (101)
N2 - Leadership, Officer Professional Development (201)
N3 - Leadership, Officer Professional Development (301)
ND - Leadership, Junior Professional Development (JPD)
NP - Leadership, Petty Officer Academy, (POLA)
NX - Leadership, Other

TORCH upon completion of 101, 201 & 301
TORCH upon completion of 101, 201 & 301
TORCH upon completion of 101, 201 & 301
TORCH
TORCH

O - SEAMANSHIP

OA - Seamanship, Sailing, Advanced
OB - Seamanship, Sailing, Basic
OC - Seamanship, Basic Marlinspike
OD - Seamanship, Advanced Marlinspike/Seaman
OE - Seamanship, Small Boat Ops/Deck Seaman
OL - Seamanship, Amphibious Operations
OM - Seamanship, Mine Warfare
ON - Seamanship, Navy, Shipboard
OP - Seamanship, Port Operations
OS - Seamanship, Submarine Seminar
OX - Seamanship, Other

ANCHOR
ANCHOR
ANCHOR
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ANCHOR
SUBMARINE

P - PUBLIC SAFETY

PF - Public Safety, Fire Fighting
PH - Public Safety, Hazardous Materials
PJ - Public Safety, JAG/Legal
PL - Public Safety, Lifeguard
PM - Public Safety, Marksmanship
PO - Public Safety, Police/Master-at-Arms
PQ - Public Safety, Search and Rescue
PS - Public Safety, Homeland Security
PX - Public Safety, Other

COMPASS ROSE
MAA SHIELD
MAA SHIELD
COMPASS ROSE
COMPASS ROSE
MAA SHIELD
MAA SHIELD
MAA SHIELD

R - NAVY SHORE

RA - Navy Shore, Maritime Industrial Arts
RB - Navy Shore, Music/Band, Basic
RC - Navy Shore, Music/Band, Advanced
RE - Navy Shore, Navy Engineering School
RG - Navy Shore, Gunner's Mate School
RH - Navy Shore, Ceremonial/Honor Guard
RJ - Navy Shore, Photojournalism
RK - Navy Shore, STEM/SeaPerch
RL - Navy Shore, History and Heritage
RM - Navy Shore, Navy Electronics School
RN - Navy Shore, Naval Intelligence
RP - Navy Shore, Religious Program Specialist
RQ - Navy Shore, Marine Mammal Research
RR - Navy Shore, Recruiting Office Duty
RS - Navy Shore, Operational Specialist
RT - Navy Shore, NSCC Recruit Training
RV - Navy Shore, Vehicle Maintenance
RX - Navy Shore, Other
RZ - Navy Shore, SEAL Orientation/Challenge

COMPASS ROSE
LYRE
LYRE
COMPASS ROSE
COMPASS ROSE
COMPASS ROSE
COMPASS ROSE
BRONZE "S"
ANCHOR
COMPASS ROSE
MAA SHIELD
COMPASS ROSE
COMPASS ROSE
SILVER "R"
ANCHOR
BRONZE BOOT
COMPASS ROSE
TORCH

APPENDIX 3 (CONTINUED)

S - SPECIAL OPERATIONS

SB - Special Operations, SWCC/Special Boats
SJ - Special Operations, JSOC
SL - Special Operations, SEAL
SX - Special Operations, Other

ANCHOR
ANCHOR
ANCHOR

X - INTERNATIONAL EXCHANGE

XE - International Exchange, IEP
XE - International Exchange, Canada
XL - International Exchange, Locally Arranged
XU - International Exchange, U.S. Hosted
XX - International Exchange, Other

IEP RIBBON
GOLD MAPLE LEAF